

**LAUC Executive Board Meeting
Monday, August 8, 2022**

Attendees: Rachel Green, UCLA (President); Mary-Michelle Moore, UCSB (President Elect & R&PD); Martin Brennan, UCLA (Past President); Susan McElrath, UCB (Chair); Stacy Brinkman, UCI (Interim Chair); Dalena Hunter, UCLA (Chair); Olivia Olivares, UCM (Chair); Janet Reyes, UCR (Chair); Martha McTear, UCSB (Chair); Laura Schwartz, UCSD (Chair); Ariel Deardorff, UCSF (Chair); Daniel Story, UCSC (Chair); Allegra Swift, UCSD (SLASIAC); Catherine Busselen, UCSB (SLFB); I-Wei Wang, UCB (CPG); Jenny Reiswig, UCSD (DEI); Marlayna Christensen, UCSD (Co-Webmaster); Sylvia Page, UCLA (Co-Webmaster); Dean Rowan, UCB (Parliamentarian).

Absent: Jennifer Nelson, UCB (Secretary); Melinda Livas, UCD (Chair); Brian Quigley, UCB (SCLG); Cynthia Johnson, UCI (DOC).

Guests: Xi Chen, UCSD.

Minutes

1. Meeting called to order at 10:02 am.
2. Roll Call (R. Green for J. Nelson)
3. Secretary's report (R. Green for J. Nelson)
 - July 11, 2022, minutes are approved.
4. Old/Continuing Business
 - a. CoUL's initiative to incorporate DEI into the APM.
 - i. Email sent to membership July 21, 2022 (with accompanying documentation) outlining what happened with CoUL's invitation, and subsequent retraction, to participate in the DEI Joint Project Team.
 - ii. R. Green forwarded the response of the new CoUL chair (Kristin Antelman, UCSB), acknowledging the receipt of our letter, to EB on July 26, 2022.
 - iii. Possible options: Create our own project team to make recommendations for the APM. Appeal to another body (UCOLASC or similar).
 - iv. Suggestion to leave it on the agenda and let people sit with it for now. Add to the agenda for the transition meeting so the incoming Executive Board would be able to move the issue forward.
 - v. Acknowledgement that it is problematic, and has serious implications, for LAUC to be excluded from advising on the APM just because APM language parallels that of MOU.
 - b. PI Status
 - i. Task Force on Academic Status
 - ii. Any updates from the local divisions?

1. UCSD: Librarians as PIs Working Group has shared a report with the UL, the current LAUC-SD Chair and the incoming Chair. We are currently in the process of finding a time to meet and discuss the report. Simultaneously Library Senior Leadership has been drafting the process for proposing sponsored projects.
2. UCLA UL Steel asked R. Green to meet with her and HR manager about PI status at UCLA. The EB proposes that the meeting be folded in to the monthly LAUC-LA meeting between UL and LAUC-LA Chair, so that R. Green, M. Moore, and D. Hunter can all attend.
- c. Post-Assembly sessions
 - Proposed date of Thursday, August 25, for two 1-hour sessions (between 10 and 12) with membership to provide a broad overview about what has been going on this year. One hour would be devoted to DEI and one hour to PI status. It would be casual with ample opportunity for discussion.
5. Committee Reports
 - a. Committee on Research & Professional Development (M. Moore)
 - No report.
 - b. Committee on Professional Governance (I. Wang)
 - No report.
 - c. Committee on Diversity, Equity, and Inclusion (J. Reiswig)
 - No report.
 - d. Nominating (M. Brennan)
 - No report.
 - e. Communications Committee (M. Christensen)
 - i. Meet our Members tasks have successfully been shifted from the DEI Committee to Communications. Submissions come in through the website and now automatically go to the Webmaster.
 - ii. Updating the LAUC Archives information on the website and creating clearer instructions. More information will be provided at the transition meeting.
 - iii. Email went out on August 8, 2022, via the statewide listserv with call for nominations to serve on Communications Committee in roles of Co-Webmaster or on social media team.
6. Reports from Committee Representatives
 - a. SLASIAC - Systemwide Library and Scholarly Information Advisory Committee (A. Swift)
 - No report.
 - b. UCOLASC - University Committee on Library and Scholarly Communication (R. Green)
 - No report.
 - c. SCLG – Shared Content Leadership Group (B. Quigley)
 - i. No report.
 - d. SLFB – Shared Library Facilities Board (C. Busselen)

- i. SRLF provided an update on projected SRLF capacity and fill dates; for special collections, SRLF space for record storage cartons and oversized flat boxes is projected to reach capacity in 2024, and space for document boxes and small flat boxes is projected to reach capacity in 2026.
 - ii. Partnership for Shared Book Collections 2022 Assessment is underway.
 - iii. HathiTrust Shared Print Program has launched phase 3 of its work; while capacity limitations mean that it is unlikely UC campuses or RLFs will act as archives in the phase 3 pilot, UC representatives will continue to contribute through committee participation.
 - iv. Search for a new SRLF Director commenced in the spring with a failed search. The search committee is considering next steps at this time.
 - v. Following concern about the proposed FY2022-2023 allocations, a discussion was held prior to voting on the allocation. RLF directors confirmed that the reduced allocations are reflective of present capacity to accept and accession deposits; vacancies and Alma have impacted RLF capacity. A board member also suggested some persistent SRLF deposit slowdowns, prior to the pandemic and Alma, due to vacancies. Board members noted the need to discuss SRLF capacity, potential deposit changes to SRLF operations and southern campuses, the question of when to consider pursuing a new storage module (and if so, at UCLA or UCB?), and potential changes to how the RLFs are funded. Additional topics include handling rare and unique materials and how best to service those materials in an RLF. SLFB voted to initiate structured conversations in 2022/23 about funding and operational directions for the RLFs. SLFB endorsed the 2022-23 allocations.
 - vi. Non-UC fee structures are out of date. The RLFs noted that a fall 2021 study estimates deposits to cost the RLFs on average \$6.77 per item; the 2008 fee schedule charges non-UC depositors \$2.95. In discussing potential changes to the fee schedule, a board member suggested that a consistent fee structure be maintained—to reflect that it is a consistent service. Board members agreed that non-UC affiliates should pay the actual cost to deposit materials; members also reflected that if the RLFs had the space and staffing capacity, non-UC storage agreements could provide revenue. SLFB endorsed that the RLFs will honor existing non-UCL MOUs and depositing agreements, and discontinue accepting new, non-UCL depositors at present. This decision will be revisited in future. The RLF Directors will seek to advance an updated, consistent fee structure for 2022-23.
 - vii. Next meeting will be September 2022, specific date TBD.
 - e. DOC – Direction and Oversight Committee (C. Johnson)
 - i. [Link](#) to report.
 - f. CoUL (R. Green)
 - i. No report.
7. Round Robin: Highlights and issues from the campuses

- a. UCB (S. McElrath)
 - i. Kris Kasianovitz started as the new Director of the Institute of Governmental Studies Library on August 1.
 - ii. We are interviewing for a STEM Librarian and a Processing Archivist for University Archives.
 - iii. We will be launching soon a search for a Director of Library Human Resources and Chief Diversity Officer.
 - iv. Celia Emmelhainz left UCB at the end of last month. Jesse Silva will be taking over as Chair of LAUC-B and José Adrián Barragán-Álvarez will serving as Vice Chair/Chair-Elect pro tem.
- b. UCD (M. Livas)
 - i. LAUC-D Transition meeting is scheduled for Friday, August 26, 2022, at 1:00 PM.
 - ii. Digitization Program: In FY2022-23 the Library will launch a new Digitization Program, bringing much of that work in-house to better control and reduce costs for this demanding area.
- c. UCI (S. Brinkman)
 - i. Stacy Brinkman stepping in as LAUC-I Chair pro tem.
 - ii. Recent retirements: John Sisson, Librarian for Biological Sciences; Kathryn Kjaer, Head of HR.
 - iii. Interviews currently ongoing for the Head of Technical Services.
 - iv. Will be recruiting associate head of HR.
 - v. Currently recruiting for Southeast Asian Archives Curator after the upcoming departure of current curator Thuy Vo Dang.
- d. UCLA (D. Hunter)
 - i. Election results are in:
 - 1. Chair-Elect -Renee Romero.
 - 2. Secretary- Salma Albumeeiz.
 - 3. CAPA Chair-Elect – Paromita Biswas.
 - 4. Statewide Representatives- Caitlin Hunter and Katherine Kapsidelis.
 - ii. Still need to hold an election to fill the current Chair-Elect Vacancy.
 - iii. Currently interviewing Performing Arts Curator Position
- e. UCM (O. Olivares)
 - i. Three new Open Access agreements with IEEE, Springer Nature, Sage Publishing.
- f. UCR (J. Reyes)
 - i. The LAUC-R Diversity Committee is starting a quarterly, community-centered, drop-in book club. These quarterly meetings will be a space for all members of UCR Library to engage with literature from our field on the topics of diversity, equity, and inclusion. First meeting will be August 23, 2022.
 - ii. On August 1, UCR Library welcomed Phoenix Alexander as the new Jay Kay Klein and Doris Klein Science Fiction Librarian.

- iii. At the LAUC-R membership meeting scheduled for August 17, 2022, we are excited to welcome UCR Provost and Executive Vice-Chancellor Elizabeth Watkins for a Q&A session during a portion of the meeting.
 - g. UCSD (L. Schwartz)
 - i. Strategic Planning: A “final draft” of the plan has been released. The goal is to publish the final plan on the Library website in late August or early September to engage in a broader campus outreach effort in the Fall Quarter.
 - ii. A new librarian position has been posted: [Life and Health Sciences/Collection Strategist Liaison Librarian](#).
 - iii. Our summer social is on Tuesday, August 23, 2022; attendance should be around 20-25 members.
 - h. UCSF (A. Deardorff)
 - i. Our library has started developing a [graphic medicine collection](#)
 - ii. We recently digitized 3000 UCSF dissertations from 1965 to 2006 and [made them available in eScholarship](#).
 - i. UCSB (M. McTear)
 - i. Martha McTear will be leaving UCSB on September 1. Catherine Busselen will fill in as Past Chair for LAUC-SB.
 - ii. We have [posted](#) 3 positions:
 1. Evolving Workforce Resident: Teaching & Learning Librarian
 2. Assistant Director, Resource Acquisition & Discovery Services
 3. Director, Special Research Collections
 - j. UCSC (D. Story) – check to see if this is a repeat from last month’s minutes.
 - i. Laura Aguilera (Undergraduate Engagement Librarian) starts July 13th.
 - ii. Sheila Garcia Mazari (Online Learning Librarian) starts on August 8th.
8. New/Continuing Business (R. Green)
- a. Standing Committees: final reports due before end of term
 - b. Transition meeting.
 - i. Scheduled for Monday, September 12, 2022; option to attend either in-person or via Zoom.
 - ii. M. Moore will reach out regarding logistics.

Meeting adjourned at 11:10 am.