

LAUC Executive Board Meeting
Monday, February 14, 2022

Attendees: Rachel Green, UCLA (President); Mary-Michelle Moore, UCSB (President Elect & R&PD); Martin Brennan, UCLA (Past President); Jennifer Nelson, UCB (Secretary); Susan McElrath, UCB (Chair); Melinda Livas, UCD (Chair); Shu Liu, UCI (Chair); Dalena Hunter, UCLA (Chair); Olivia Olivares, UCM (Chair); Janet Reyes, UCR (Chair); Martha McTear, UCSB (Chair); Laura Schwartz, UCSD (Chair); Ariel Deardorff, UCSF (Chair); Daniel Story, UCSC (Chair); I-Wei Wang, UCB (CPG); Jenny Reisinger, UCSD (DEI); Allegra Swift, UCSD (SLSIAC); Catherine Busselen, UCSB (SLFB); Marlayna Christensen, UCSD (Co-Webmaster); Sylvia Page, UCLA (Co-Webmaster); Lia Friedman, UCSD (Social Media Co-Coordinator); Dean Rowan, UCB (Parliamentarian)

Absent: Brian Quigley, UCB (SCLG); Cynthia Johnson, UCI (DOC)

Guests: Xi Chen, UCSD; Xaviera Flores, UCLA; Erik Mitchell, UCSD

1. Call to order (R. Green) 10:01 am.
2. Roll Call (J. Nelson)
3. Secretary's report (J. Nelson)
 - a. December 13, 2021 minutes approved
4. Joint Project Team re DEI
 - a. Q&A with Erik Mitchell (UCSD), CoUL Chair, regarding [proposed DEI revisions to APM](#).
 - i. CoUL would like to charge a task force made up of members of LAUC and CoUL and an ASAG member to propose changes to the APM to bring contributions to DEI into the Librarian review process.
 - ii. Currently seeking feedback from important stakeholders, including LAUC.
 - iii. Task force to be charged in March 2022; task force should be able to make recommendations to CoUL by July 2022.
 - iv. Process will take 2 years given the various rounds of input; changes will influence the review cycle starting 2023.
 - v. What is the role of UC-AFT in negotiations around a new MOU/APM? University would lead the initiative and the union would be involved in contract negotiations with the updated APM in place.
 - vi. DEI is already folded into other roles under APM 210 for other academic appointments (e.g. teaching faculty).
 - vii. Which activities would count (and how) would remain within the purview of each CAPA.
 - viii. APM would contain broad statements about the importance of DEI and how review committees should take DEI contributions in to account, rather than anything prescriptive (though some examples could be provided).
5. Housekeeping/Old Business
 - a. Statewide listserv
 - i. Campus updates
 - M. Christensen has subscribed to open lists (UCD, UCSD, UCSF) and has been added—or is in the process of being added—to closed lists (UCB, UCLA, UCM, UCSB, UCSC) or

Microsoft 365 groups (UCI, UCR), all with varying levels of success. Troubleshooting currently ongoing for lists where sent messages have not gone through.

- Alternate idea: if the listserv as conceived is not feasible, we could add EB officers to each division's listserv.
- The current system of forwarding emails will remain in place for now until a more permanent system is in place.

b. PI status

i. Which divisions have updates?

- L. Schwartz (UCSD): Working group has been established and charged; issue is moving forward. Presentation about PI status to Librarians at general assembly in March.

6. Round Robin: Highlights and issues from the campuses

a. UCB (S. McElrath)

- UCB Library is seeking nominations for its Equity and Inclusion Committee. The committee will include faculty, librarians, staff, and students. This committee was one of the key recommendations of our Taskforce on Racial Justice.
- The search for a Women's Collections [Processing Archivist](#) position is nearing its conclusion.
- UCB's budget situation is grim so the Library is launching a strategic planning process to better align our services with the potential for ongoing budget reductions.

b. UCD (M. Livas):

- PI Status: Presentation from IRB Administration planned for LAUC-D's General Meeting in June 2022.
- The Library is in the process of finalizing its [Draft Strategic Plan](#), which centers DEI initiatives.
- The LAUC-D Strategic Plan Ad Hoc Committee wrote a letter endorsing the Library's Draft Strategic Plan; LAUC-D members had an opportunity to vote to endorse it. Of the LAUC-D members who voted, most members voted to endorse the plan.
- Recruiting is underway for [3 STEM Librarians](#) with specializations in Agriculture and Environmental Sciences; Life Sciences; and Engineering, Technology, Physical Sciences.

c. UCI (S. Liu):

- Winter quarter assembly (virtual) scheduled for March 7.
- AUL for public services interviews scheduled for late February early March.
- Recruiting for [Research Librarian for Criminology and Political Science](#).

d. UCLA (D. Hunter):

- First meeting of 2022 held last week.
- Spring assembly being finalized this week.
- UCLA has two active recruitments: [Digital Archivist](#), [Bunch Center for African American Studies](#) and [Head of Licensing & E-resources Acquisitions](#). A few other positions are TBA.

e. UCM (O. Olivares):

- Four finalist candidates for the position of Associate University Librarian have been invited to campus to interview; will replace AUL Donald Barkley, who is retiring in June.

f. UCR (J. Reyes):

- i. Library has hired a new Communications Specialist, Digitization Services Specialist, and Makerspace Coordinator. Several other searches are in various stages or about to be launched.
 - ii. Library will be down to one AUL starting March 1.
 - iii. Some LAUC-R members have expressed concern about the search process, including not incorporating solicited LAUC-R input to job descriptions, the grueling nature of interview day, and wide variation in how search committee recommendations are reached.
 - iv. LAUC-R Chair and Vice-Chair/Chair-Elect met for 15 minutes with our Provost during office hours set aside for staff. The Provost had been unaware of LAUC and LAUC-R, and agreed to attend a future membership meeting.
 - g. UCSD (L. Schwartz):
 - i. Geisel Library construction well underway.
 - ii. Librarian recruitments in various stages:
 1. [Program Director, Collection Development and Management](#): all day interviews concluded.
 2. [Head of Digital Object Metadata Management](#): phone interviews concluded.
 3. [Electronic Resources and Serials Librarian](#): phone interviews ongoing.
 4. [Assistant Program Director, Research Advisory Services](#): recently posted.
 - iii. To address the Librarians as PIs at UC San Diego, Sponsored and non-sponsored research roles working group has been formed and charge has been drafted.
 - iv. Librarian Service Recognition Working Group has made preliminary recommendations that were presented to the LAUC-SD membership and will be discussed with the UL at the end of February
 - v. LAUC-SD was identified as a stakeholder in our strategic planning process. LAUC-SD executive committee had a productive meeting with the consultants leading us through this process.
 - h. UCSF (A. Deardorff):
 - i. Library just hired a new Education and Research Librarian: Leia Casey.
 - ii. UCSF is headed back to in-person work March 1st, most of the librarians will be coming in a couple days a week or on an ad hoc basis.
 - i. UCSB (M. McTear):
 - i. LAUC-SB reviewing local bylaws and procedures, especially in relation to hiring. May reach out to other campuses to gauge their LAUC chapter's involvement with hiring. Can share results with any campus who would like them.
 - j. UCSC (D. Story):
 - i. Rebecca Hernandez appointed Community Archivist
 - ii. Newly opened recruitments: [Online Learning Librarian](#) and [Undergraduate Engagement Librarian](#).
7. Committee Reports
- a. Committee on Research & Professional Development (M. Moore):
 - i. Feedback on survey being reviewed; currently crafting intro; should be ready to go by the end of the month.
 - ii. Second grant call to go out February 14.

Action: Division chairs, please forward the second grant call to your members.

- b. Committee on Professional Governance (I. Wang)
 - CPG has explored the issues around rebalancing the staggered terms on standing committees and has longer-term recommendations for bylaws changes that may be ready for consideration at a future Assembly.
- c. Committee on Diversity, Equity, and Inclusion (J. Reiswig)
 - i. Committee has prepared a draft list of questions for a survey on DEI-related coordinators. You can see the list of questions [here](#).
 - ii. Planning to implement survey using Google Docs because only 10 responses are expected and more advanced crosstab type functionality of other tools is not needed.
 - iii. Feedback solicited from EB regarding:
 - Suggestions for changes and/or additional questions.
 - Who within LAUC will be completing this survey? Options would include the DEI rep or LAUC division chair. Whoever it is will need to speak to their HR and possibly UL to hear about future plans (consensus in meeting was that DEI rep should respond to the survey with information from HR and/or UL).
 - Deadline for replies. Once the questions are finalized and sent, gathering the responses should not take very long.
- d. Nominating (M. Brennan):
 - i. Call for nominations went out February 14, 2022.

Action: Division Chairs, please forward call for nominations to your members.

- ii. Would like to have a slate by April 25, 2022.
- e. Communications Committee (M. Christensen):
 - i. Work on listserv ongoing.
 - ii. Social media updates: working on promotion for Slack channel; social media sites being updated.
 - iii. Will assess getting stats from CMS and how best to use them.
- 8. Reports from Committee Representatives
 - a. SLASIAC - Systemwide Library and Scholarly Information Advisory Committee (A. Swift)
 - i. No updates
 - ii. Agenda items for February 18, 2022 meeting:
 - SLASIAC study group report and recommendations.
 - California Digital Library (CDL) update.
 - Reflections on the governors 2022-2023 update.
 - Draft research data policy.
 - NASEN community of practice.
 - Project transform.
 - UC print futures.
 - Standard committees/offices updates.
 - b. UCOLASC - University Committee on Library and Scholarly Communication (R. Green)
 - Meeting on 2/16.

- Next meeting is in May. If we want an agenda item, we can request one 5-6 weeks in advance (acceptance is not guaranteed).
- c. SCLG – Shared Content Leadership Group (B. Quigley)
 - No report
- d. SLFB – Shared Library Facilities Board (C. Busselen)
 - i. The January-June 2022 Allocation was unanimously endorsed by SLFB on January 24, 2022.
 - ii. Tim Converse has been named Operations Manager for NRLF, effective February 1, 2022. This will create a vacancy in Tim's former position as Head of Deposit Services at NRLF.
 - iii. The next SLFB meeting will be held March 8, 2022.
- e. DOC – Direction and Oversight Committee (C. Johnson)
 - No report
- f. CoUL (R. Green)
 - No report
- 9. New/Continuing Business (R. Green)
 - a. Spring Assembly planning
 - i. Invitation went out – thanks for forwarding!
 - ii. Question from “affiliate” member – may they attend in-person?
 - Consensus is that a retired affiliate member should not at this time attend assembly in person due to health and safety reasons (e.g., inability to enforce campus vaccination mandate).
 - iii. Funding: reimbursement for travel expenses for delegates and EB members. We should be able to provide grants for most other LAUC members.
 - b. March 4 EB meeting is cancelled; replaced with Assembly’s business meeting on March 15.

12:01 Adjournment