

**LAUC Executive Board Meeting
Thursday, July 1st, 2021
1-2:30pm Pacific Time**

Roll:

Attendees: Marty Brennan, UCLA (President); Rachel Green, UCLA (President Elect); Kristen LaBonte, UCSB (Secretary); Heather Smedberg, UCSD (Past President); Dean Rowan, UCB (Parliamentarian); Ramona Collins, UCB (Chair); David Michalski, UCD (Chair); Melinda Livas, UCD (Chair-Elect); Madelynn Dickerson, UCI (Chair); Peter Fletcher, UCLA (Chair); Sara Davidson Squibb, UCM (Chair); Carla Arbagey, UCR (Co-Chair); Laurel McPhee, UCSD (Chair); Anneliese Taylor, UCSF (Acting Chair-Elect); Catherine Busselen, UCSB (Chair); Jess Waggoner, UCSC (Chair); Cherry Williams, UCR (CPG); Marlayna Christensen (Web Manager)

Absent: Cynthia Johnson (DOC); Allegra Swift (SLASIAC); Su Chen (DEI Chair); Hilary Schiraldi, UCB (SLFB); Brian Quigley, UCB (SCLG)

Approved Minutes

1PM, call to order via Zoom

1. Roll Call / Approval of meeting minutes from June 3, 2021 - K. LaBonte
 - a. Minutes are approved
2. Announcements / Administrivia - M. Brennan
 - a. This Tuesday is the last day to register for the Force 11 Scholarly Communication Institute (happening virtually from July 26-August 5).
3. Round Robin: Highlights and issues from the campuses
 - a. Berkeley – R. Collins
 - i. Starting July 12, three libraries on campus — Bancroft, Moffitt, and the C. V. Starr East Asian Library — will open with limited services. Then, in time for the start of fall instruction, the rest of UC Berkeley's libraries will reopen Aug. 25
 - b. Davis – D. Michalski
 - i. The UC Davis Library UL is assembling a task force to revise the Librarian review practices to address the length of reviews and the timeline/calendar. There is a sense that the review process is too long and overly complicated. There is also an effort to modify the technology used for sharing review packets, (MyInfoVault) and developing a system that works better for librarian reviews. LAUC-D is looking forward to participating on the task force and sharing the information with LAUC.
 - c. Irvine – M. Dickerson
 - i. UCI had a successful and robust election for LAUC with lots of great candidates for the new year.
 - d. Los Angeles – P. Fletcher
 - i. Flexwork group formed including a LAUC-LA member to refine a policy for the library, having received updated [policy from campus](#)
 - ii. SILS training held and will resume
 - iii. Ramp up: unit heads submitting plans by early July; Vanpools/carpools likely reinstated by campus

- iv. New EDI director being scoped via discussion and feedback
- v. Inquired as to state of travel budget with UL; she will look into it.
- vi. Most Peer Review cases complete; UL reviewing
- vii. Recruitments: Bunch Center and Law library positions.
- viii. Most committees completed their charge
- ix. Planning for transition to new board/chair.
- e. Merced – S. Davidson Squibb
 - i. The UC Merced Library will open with limited hours on August 16th and return to regular fall hours on August 25th.
 - ii. Some staff have returned to campus as of July 1st. Many schedules will continue to be in hybrid form for the fall, some days in the office and others worked remotely.
- f. Riverside – C. Arbagey
 - i. Planning a soft opening of the libraries for Sept. 7 (tentative)
 - ii. Staff & librarians are cycling in to in-person work, especially to train new student assistants
- g. San Diego – L. McPhee
 - i. Study hall accommodating 300 UCSD affiliates open in main library on June 29. No other services offered at this time, except appointments for Special Collections for UC affiliates.
 - ii. Re-opening of Library spaces and services for the public scheduled for start of Fall quarter.
 - iii. Major renovation project of main Geisel Library building targeting entry and service point areas, and staff areas, tentatively slated for Fall 2021.
 - iv. Position for the Program Director of Collection Development & Management (CDM) posted this week. Reach out to colleagues at UCSD if you have any questions.
 - v. Campus flexible work guidelines adapted for Librarians (and all employees) quite broadly, by program and job function; schedules submitted this week.
- h. San Francisco – A. Taylor
 - i. Two of the UCSF library locations are reopening on July 6 at 100% capacity, though restricted to UCSF students and personnel.
 - ii. There are four librarian/archivist positions open; three of which have wrapped up interviews; one of which is still accepting applications. All four are future LAUC members.
 - iii. Library strategic planning is ongoing and the next all staff meeting on the topic happens July 7.
- i. Santa Barbara – C. Busselen
 - i. There was a Membership Meeting, June 4
 - ii. There was an additional special membership meeting to announce the ballot, June 10
 - iii. Following the close of the membership meeting, there was an informal social for LAUC-SB members via Zoom

- iv. The election closed yesterday, the results are in and have been reviewed but official announcement of results has not yet been made to the membership
- v. One additional retirement this summer has been officially announced
 - 1. Elaine McCracken, 31 years of service to UC including over 25 years as a librarian
- j. Santa Cruz – J. Waggoner
 - i. Both of the library buildings have reopened to both UCSC affiliates and the public.
 - ii. UCSC is currently recruiting two librarian positions: STEM Librarian and Community Archivist. Two additional recruitments will be launched in the coming months.
 - iii. There were two librarian retirements this year.
- 4. Standing Committees
 - a. R&PD – R. Green
 - i. Website updates are in progress
 - b. DEI – S. Chen (not present)
 - i. No report
 - c. CPG – C. Williams
 - i. [LAUC CPG Advisory Statement](#)
 - 1. Moved to endorse by R. Collins seconded by L. McPhee. Endorsed by acclamation.
 - 2. **ACTION:** M. Brennan will forward the statement to P. Fletcher.
 - d. Nominations – H. Smedberg
 - i. No report
- 5. LAUC Reports / Updates
 - a. Communications Group - M. Christensen
 - i. The group has been creating places on the website for posting minutes.
 - ii. News and social media team have been resuming posting items on the page after a technical glitch.
 - iii. LAUC web policies revision. There are minor revisions and a reorganization of the document. Changing name from policies to guidelines since it is not a policy document.
 - 1. K. LaBonte motioned to approve after the word Draft is removed and the Summary of Changes pages removed. S. Davidson Squibb seconded. Endorsed by acclamation.
 - b. DOC – C. Johnson
 - i. June 15, 2021
 - 1. This meeting focused on preparing for attending two CoUL meetings, one scheduled for June 23rd and the other scheduled for June 29th. The outcomes of this meeting: Clarified DOC's role at the CoUL meetings and answered questions from newer DOC members.
 - ii. Meetings with CoUL on June 23rd and June 29th

1. On June 23rd and June 29th DOC met with the Council of University Librarians (CoUL). The June 23rd meeting focused on the proposed governance of SILS as we move out of the Phase 4 (implementation) and into the next phase of SILS. The June 29th meeting was devoted to CoUL's systemwide plans and priorities. CoUL provided an overview of what they were discussing as priorities for 2021/22 and then the session broke into breakout rooms that consisted of a mix of CoUL and DOC members. Outcomes: SILS remains a priority and can be used to leverage other projects; transformative publishing agreements also remains a priority. There was also recognition that care must be taken to not overburden library employees.
 - c. SLASIAC – A. Swift (not present)
 - i. No report
 - d. SCLG – B. Quigley
 - i. Official minutes from SCLG meetings are available at <https://libraries.universityofcalifornia.edu/sclg/meetings>. However, meeting notes are currently delayed.
 - ii. Discussions at the May & June meetings focused on license negotiations, STAR Team updates, and OA memberships evaluation criteria.
 - iii. SCLG member Michael Walmsley, Assistant Director for Systemwide Licensing, is leaving CDL for another position. His last day was June 25.
 - iv. Please contact B. Quigley if you have any questions or issues to raise with SCLG.
 - e. UCOLASC – M. Brennan
 - i. No report. The last meeting of the year has happened.
 - f. SLFB – H. Schiraldi
 - i. The list of four candidates has been forwarded. M. Brennan has not heard anything back but the first meeting isn't until Sept.
 - g. AF Task force – M. Brennan
 - i. No updates
6. New Business / Continuing Business:
 - a. Elections – Elections should have closed yesterday and the results are due to K. LaBonte by July 9. K. LaBonte will notify the President, President Elect, the Divisional Chairs, and the candidates of the results by July 20.

2:28 pm: Adjournment