

**LAUC Executive Board Meeting**  
**Thursday, February 4th, 2021**  
**1-2:40pm Pacific Time**

**Roll:**

**Attendees:** Marty Brennan, UCLA (President); Rachel Green, UCLA (President Elect); Heather Smedberg, UCSD (Past President); Kristen LaBonte, UCSB (Secretary); Dean Rowan, UCB (Parliamentarian); Ramona Collins, UCB (Chair); David Michalski, UCD (Chair); Melinda Livas, UCD (Chair-elect); Madelynn Dickerson, UCI (Chair); Sara Davidson Squibb, Peter Fletcher, UCLA (Chair); UCM (Chair); Carla Arbagey, UCR (Co-Chair); Laurel McPhee, UCSD (Chair); Min-Lin Fang, UCSF (Chair); Martha McTear, UCSB (Chair-Elect); Jess Waggoner, UCSC (Chair); Cynthia Johnson (DOC); Allegra Swift (SLASIAC); Su Chen (DEI Chair); Jenny Reiswig (DEI Vice-Chair); Marlayna Christensen (Web Manager)

**Absent:** Catherine Busselen, UCSB (Chair); Cherry Williams (CPG); Courtney Hoffner (Web Manager); Hilary Schiraldi (SLFB); Brian Quigley, UCB (SCLG); Joy Holland (Social Media Team); Nisha Mody (Social Media Team)

**Minutes**

**1PM, call to order via Zoom**

1. Roll Call / Approval of previous meeting minutes from Jan. 7, 2021 - K. LaBonte
  - a. The minutes are adopted.
  
2. Announcements / Administrivia - M. Brennan
  - a. [Updated UC Copyright Ownership policy](#) announced this week!
    - i. **Action – Division Chairs:** Please be sure this policy has been shared with the librarians on your campus.
    - ii. <https://osc.universityofcalifornia.edu/2021/02/uc-copyright-ownership-policy-revised/>
    - iii. <https://osc.universityofcalifornia.edu/for-authors/open-access-policy/>
  
3. Standing Committees
  - a. R&PD – R. Green
    - i. R. Green finalized the new research grant form; both the research and mini grant forms are now on the website. She will further refine the forms based on feedback from the second call.
    - ii. R. Green issued the second call on 1/29, and applications are due to local R&PD committees by 2/19 (for submission to Statewide by 3/5).
      1. The 3 subcommittees have been active:
        - a. Event subcommittee: hosted an event on 1/29, featuring past recipients; good turnout with ~30 attendees.
        - b. Survey subcommittee: will likely send the survey (gauging members' prof. dev. activity) later this month or in March.

- c. Website subcommittee: has proposed draft changes – will see what feedback we receive from the second call and then further refine the proposed changes, to be implemented by the end of the 2020/21 term.
  - b. DEI – S. Chen
    - i. There is a new statement on inclusion and equity in special collections, archives and distinctive collections in the UC libraries.
    - ii. <https://escholarship.org/uc/item/4mq1461d>
  - c. CPG – C. Williams
    - i. No report (not present)
  - d. Nominations – H. Smedberg
    - i. H. Smedberg is seeing co-collaborators to help with the nominating work.
- 4. LAUC Reports / Updates
  - a. Communications Group - M. Christensen
    - i. Now encompassing Webmasters and Social Media Team
    - ii. Have had their first meeting and are working on the charge.
      - 1. maintaining the website, which has the members section.
      - 2. Populating content on the social media sites
      - 3. Implementation of a listserv for all LAUC members
      - 4. Specific charges include:
        - a. Implementing a Slack channel for all statewide members as well as divisions.
        - b. Reviewing what's involved in creating the communications team as a standing committee.
  - b. DOC – C. Johnson
    - i. January 19th DOC meeting:
      - 1. Draft report from the Digital Preservation Strategy (DPS) Working Group presented to DOC.
        - a. The DPS Working Group is charged with developing a practical, shared vision of digital preservation for library content, and outlining a roadmap to guide the UC Libraries in advancing that shared vision.
        - b. The DPS Working Group draft report outlines
          - i. the creation of a standing Digital Preservation Leadership group
          - ii. suggestions for incorporating UC-wide data security policies IS-3
          - iii. operationalizing the main recommendations of Phase 2
      - 2. Judy Consales discussed projects and services at UCLA
    - ii. February 2nd DOC meeting:
      - 1. Working Group for Systemwide Print Collection Management Strategy Report presented:
        - a. The report provides draft recommendations regarding UC Libraries' shared print collections



- i. Next meeting is in March, only three email notifications on the SLASIAC list since the last report:
  1. On behalf of SLASIAC Chair Camfield, Danielle Watters Westerbrook (Systemwide Library Planning Analyst California Digital Library, UC Office of the President) emailed the group, “I’m sharing the following Scholarly Kitchen article, which he thought would be of interest.”
    - a. “Citing Software in Scholarly Publishing to Improve Reproducibility, Reuse, and Credit” by Daniel S. Katz and Hollydawn Murray.  
<https://scholarlykitchen.sspnet.org/2021/01/21/guest-post-citing-software-in-scholarly-publishing-to-improve-reproducibility-reuse-and-credit/?informz=1>
    - b. Günter Waibel (Associate Vice Provost & Executive Director, California Digital Library, UC Office of the President) responded to Danielle’s email,
      - i. “Just a note to say that in our work with [Dryad](#), we have engaged with [Zenodo](#) on an integration between the two repositories which will make it easier for UC scholars to deposit software, and for that code then to be citable in the same way that journal articles are. A soft launch of that integration is planned for next month. More general background on the partnership is [here](#). “
  2. As M. Brennan mentioned, Angus MacDonald (Principal Council, UCOP) announced to SLASIAC that the Revised systemwide Copyright Ownership Policy - issued today by President Drake. Notification for the The FAQs accompanying the revised policy are attached and available on the UC Copyright Education website: <https://copyright.universityofcalifornia.edu/resources/copyright-ownership-faqs.html>
- d. SCLG – B. Quigley
  - i. Official minutes from SCLG meetings are available at <https://libraries.universityofcalifornia.edu/sclg/meetings>.
  - ii. No new minutes have been posted since the last report. Discussions at the January meetings focused on license negotiations, transformative agreement proposals, open access support, and the [LYRISIS Open Access Community Investment Program Pilot](#).
  - iii. Please contact B. Quigley if you have any questions or issues to raise with SCLG.
- e. UCOLASC – M. Brennan
  - i. No report this month – next meeting Feb. 19<sup>th</sup>
- f. SLFB – H. Schiraldi
  - i. No report (not present)
- g. AF Task force – M. Brennan

- i. Launch event in late March: Defining AF in APM-011
    - ii. Remaining curriculum under construction
    - iii. Discussion over how AF may be adjudicated on different campuses.
      1. CPG, or professional issues type of group could add this to their charges.
5. New business/Continuing Business:
  - a. Spring Assembly – First week of May
    - i. **Action: S. Chen** to discuss with the DEI Committee if they would like to have a specific forum during the assembly.
    - ii. **Action: R. Green** to discuss with R&PG Committee if they would like to have a specific forum during the assembly.
  - b. Possible survey/investigation of UC-AFT/CALL/Peer review issue by LAUC CPG? – P. Fletcher
    - i. Find out what is happening on the different campuses and how union work is listed in review packets
    - ii. M. Brennan charged CPG with investigating this issue and issuing a statement.
      1. **Action: P. Fletcher** to articulate the issue and communicate it to M. Brennan
      2. **Action: M. Brennan** to reach out to C. Williams (CPG Chair) with the specific charge to gather data and generate a report.
  - c. Communication Group as a permanent standing committee
    - i. Will need to add the fourth standing committee into the bylaws, which will need to get approved by UCOP.
    - ii. Suggestion to look over the bylaws and see if there are other changes that need to be made so they are presented to UCOP at the same time.
      - a. In the meantime, it can be an ad-hoc committee
      - b. This could be a discussion point at the assembly where suggestions can be made and brought forth to this group, which will vote and give to UCOP.
        - i. This is an idea to engage the membership and not place too much work on CPG this year. It could be voted on next year along with any other changes.
6. Round Robin: Highlights and issues from the campuses
  - a. Berkeley – R. Collins
    - i. Chancellor Christ “decided for now to postpone implementation of the [Salary and Time Reduction Program](#) (also known as the Reduction in

- Time and Furlough Plans) until at least July 1, 2021.” What are other campuses doing with regard to salary reduction?
- ii. R. Collins has a video from the LAUC-B Fall Assembly that can't be stored long-term in the Zoom cloud. What are the best options? Could each campus division have a YouTube channel within a LAUC YouTube channel?? How are other campuses storing videos of events?
- b. Davis – D. Michalski
- i. Library Strategic Planning Steering Committee:
    1. The UC Davis Library is developing a new, five-year strategic plan to guide future priorities and decisions and that is aligned with the campus's strategic plans. The Library has formed a Strategic Plan Steering Committee will recommend strategic directions and priorities to Library leadership and work closely with the Library's Executive Council and a consulting group: DeEtta Jones and Associates (DJA) to develop and guide the planning process. As a planning partner, DJA will help ensure that we address systemic racism in the Library, become a better
    2. Learning Organization, and design our plan with diversity, equity and inclusion as guiding principles.
    3. The Steering Committees is co-chaired by Celina Ivy,(Collections Relocation Lead, Content Support Services) and Rice Majors, (Associate University Librarian for Scholarly Resources) Alongside the chairs there are four staff members and four LAUC members, including LAUC-D Division Chair, David Michalski.
  - ii. Program Event:
    1. LAUC-D program committee organized a zoom presentation by Prof. Renate Chancellor (Catholic University of America) on February 10, 2021 at 1pm. She: <https://lis.catholic.edu/faculty-and-research/faculty-profiles/chancellor-renate/index.html>
      - a. Renate Chancellor recently completed a book, *EJ Josey: Transformational Leader of the Modern Library Profession* (Rowman and Littlefield, 2020) and she writes and speaks on both historical and contemporary DEI issues.
    2. This presentation will be sponsored by LAUC-D and the UC Davis Library.
    3. There are still 400 'seats' available so if you have not already done so please register here: <https://ucdavis.zoom.us/meeting/register/tJcqcuggqzqgEtO2xOGLaaGsTd0Xs-gD18KN>.
    4. The event will be recorded, so there will be an opportunity to hear Dr. Chancellor's presentation afterwards. More information about the distribution of the recording will follow.
- c. Irvine – M. Dickerson
- i. UCI is holding a campus townhall at the same time as this meeting in which we expect to hear information on re-opening plans.

- ii. Science Library Renovations –UCI Libraries has been collaborating with the Division of Undergraduate Education (DUE) to renovate the 5th floor of the Science Library.
  - 1. Library services will co-locate with the following units: Campus Honors Collegium, Undergraduate research Opportunities Program, Scholarship Opportunities program.
  - 2. New library spaces include: iLab Library Instruction Space, Visualization Wall, Collaboration Zone
  - 3. Space is called “Student Excellent Center”.
- iii. UCI Community was asked to provide feedback on the New Presidential Policy on UC Research Data and Tangible Research Materials
  - 1. Digital Scholarship Services and Special Collections and Archives departments provided formal feedback to UL to share via CoUL as well as directly.
  - 2. Curious if other UC libraries have done the same.
- d. Los Angeles – P. Fletcher
  - i. Waiting for Campus Human Resources to come up with policy regarding telecommuting before library convenes task force to work on same policy
    - 1. LAUC-LA CPG continuing with its own survey and work on policy recommendations for UCLA librarians
  - ii. Council on Research/faculty still concerned library services opening too slow. Ongoing communication between COLASC/UL and CoR
  - iii. Important for UCLA collections: Middle Eastern studies librarian interviews scheduled. Position has been vacant for about 2 years due to difficulties in recruitment for this position.
- e. Merced – S. Davidson Squibb
  - i. Chancellor Sánchez Muñoz announced Dec. 14<sup>th</sup> that UC Merced will not implement a salary and time reduction program for *this fiscal year*. UC Merced employees were surveyed to determine their preferred salary savings model for our campus. The preferred model offers the largest protection band for lower income earners and middle range of cost savings. Without a successful reduction in spending this semester, the model will be revisited for next fiscal year.
  - ii. LAUC-M has a submission ready for CPG to review their proposed bylaws changes.
  - iii. The Committee on Academic Planning & Resources Allocation (CAPRA) has invited a LAUC-M member to its January 25<sup>th</sup> meeting. LAUC-M’s goal is to serve as an ongoing consultant to this academic senate committee.
  - iv. At LAUC-M’s December meeting, member Emily Lin (Head, Digital Curation and Scholarship) gave a presentation on pursuing grants.
- f. Riverside – C. Arbagey
  - i. UCR’s AUL for Research & Instruction, Ann Frenkel, will retire in May. Departments she led are being re-assigned to our other two AULs. So, more staffing challenges to come.
  - ii. Regarding staffing & open positions, the UCR UL recently reported that the expected budget cuts are not as drastic as previously thought. So, they will be able to recruit some of their open positions soon.

- g. San Diego – L. McPhee
  - i. New hire: Lisa Martin is the new Assistant Program Director for Instruction Services in the Academic Engagement and Learning Service Program. She’s coming from the University of Houston where she served as their Coordinator of Outreach and will start on March 1.
  - ii. The Library is still closed to the public, with the very beginnings of planning for what it might look like to re-open sometime in fall quarter starting up. Current in-person services include a socially-distanced study hall in the Biomedical Library Building (at very low capacity) and by-appointment-only consultations in Special Collections.
- h. San Francisco – M. Fang
  - i. UCSF reopened library spaces to individual student study as of January 19. Mission Hall, entire 1st floor has been taken over for vaccination efforts, including Library spaces. The Library could only accommodate 8-9 people in any case with COVID distancing requirements.
  - ii. Negotiations with Elsevier continue and are going well.
  - iii. Hiring exceptions for two positions has been approved.
- i. Santa Barbara – M. McTear
  - i. The special task force to respond to LAUC endorsement has submitted their final report. The Executive Committee will be reviewing the report and determining next steps. The report will be shared with the LAUC Statewide Diversity Committee at its February meeting.
  - ii. The [Library Speak: Acronym and Abbreviation Cheat Sheet](#) has not been updated or maintained for several years. Even so, it actually gets pretty high usage according to Google Analytics so a volunteer has been identified from LAUC-SB to take on the task of updating it, possibly coming up with some guidelines on what will and will not be included in the list (previously very ad hoc), and maintaining it going forward. Immediate attention will be given to UCSB and UC specific acronyms.
  - iii. After discussing whether to host the Spring Assembly this year or wait until next year with a better likelihood that it would be at least partially in-person, LAUC-SB has opted to hold off for the in-person option.
- j. Santa Cruz – J. Waggoner
  - i. On Feb. 16 the middle section of the Science and Engineering Library will be open for student study space.
  - ii. Ad Hoc committee working on developing best practices for the LAUC-SC “Buddy Program”
  - iii. Working to update our LAUC-SC website
  - iv. Planning a LAUC-SC member meet up to discuss recent conference presentations, workshops, etc.

**2:40 pm: Adjournment**