

**LAUC Executive Board Meeting
Thursday, January 7th, 2021
1-2:30pm Pacific Time**

Roll

Marty Brennan, UCLA (President); Rachel Green, UCLA (President Elect); Heather Smedberg, UCSD (Past President); Kristen LaBonte, UCSB (Secretary); Dean Rowan, UCB (Parliamentarian); Ramona Collins, UCB (Chair); David Michalski, UCD (Chair); Melinda Livas, UCD (Chair-elect); Madelynn Dickerson, UCI (Chair); Peter Fletcher, UCLA (Chair); Sara Davidson Squibb, UCM (Chair); Carla Arbagey, UCR (Co-Chair); Laurel McPhee, UCSD (Chair); Min-Lin Fang, UCSF (Chair); Catherine Busselen, UCSB (Chair); Jess Waggoner, UCSC (Chair); Cynthia Johnson (DOC); Allegra Swift (SLASIAC); Su Chen, UCLA (DEI Chair); Jenny Reiswig, UCSD (DEI Vice-Chair) Cherry Williams, UCR (CPG); Marlayna Christensen, UCSD (Web Manager); Joy Holland, UCLA (Social Media Team)

Absent: Courtney Hoffner, UCLA (Web Manager); Hilary Schiraldi (SLFB); Brian Quigley, UCB (SCLG); Nisha Mody, UCLA (Social Media Team)

Approved Minutes

1PM, call to order via Zoom

1. Roll Call / Approval of previous meeting minutes from Dec. 3, 2020- K. LaBonte
 - a. The minutes are adopted
2. Announcements / Administrivia - M. Brennan
3. Standing Committees
 - a. R&PD – R. Green
 - i. R. Green will be initiating the second call for applications by January 29th. She is finalizing the newly created Research Grant form and will send a copy to the Exec. Board for approval before posting it online by the 29th. She will also be posting a copy of the newly created Mini Grant form, previously approved by the Exec. Board. Additionally, the R&PD Committee is revising the R&PD pages on the LAUC website, with an initial set of changes expected later in January, and the Committee will be hosting a statewide webinar on January 29th.
 - b. DEI – S. Chen
 - i. The 2020-21 DEI Committee started working since December 2020. Chair-elect has confirmed for 2021-22 to ensure a smooth and seamless transition. The on-going task, which is to feature a LAUC member from each campus for the “Meet Our Members” Program has begun. Lizeth Ramirez, Librarian/Archivist for Los Angeles Communities and Cultures, Library Special Collections, was featured for the UCLA campus for 2021. More information please see <https://lauc.ucop.edu/>
 - c. CPG – M. Brennan
 - i. C. Williams has volunteered to take on the role as CPG chair and she will be convening the first meeting of the group in the next month.

- d. Nominating Committee – H. Smedberg
 - i. A call will go out for the nominating committee from H. Smedberg to the Executive Board.
 - 1. **Action** (Executive Board): Please forward this email to your members.

- 4. LAUC Reports / Updates
 - a. Communications Group - M. Christensen
 - i. Now encompassing Webmasters and Social Media Team
 - ii. There is a new post on Meet our Members that is up on the page
 - iii. **Action** (Executive Board): If you are an executive board committee member, please send M. Christensen a photo of yourself if you have not yet done so.

 - b. DOC – C. Johnson
 - i. DOC is scheduling two special meetings that will focus on how the UC Libraries have responded to the pandemic. The themes for the meetings are:
 - 1. Lessons learned and emerging best practices
 - 2. Thinking long term
 - ii. Donald Barclay provided a brief report on some of UC Merced’s activities:
 - 1. The new chancellor is launching a strategic planning process. The aspiration is to become an R1 campus and the library is figuring out what an R1 library is supposed to be.
 - 2. There is a serious effort to have the first two years of medical education available at Merced, which has a lot of implications for the library in terms of resources.
 - 3. This is UCM’s 3rd year having a zero-cost course materials initiatives. Classes that have made this transition have been using OA materials and library subscription materials.
 - iii. Shared Content Leadership Group (SCLG) Report. Key topics at the December 4, 2020 meeting:
 - 1. Systemwide Print Collection Management Strategy Working Group Community Engagement Plan.
 - 2. SCLG has discussed and approved the JSC proposal, Principles for Use of CDL Augmentation Funds, FY 20/21

 - c. SLASIAC – A. Swift
 - i. No new updates, communications, or meetings.
 - ii. The next meeting is scheduled for March 12th, 2021.

 - d. SCLG – B. Quigley
 - i. Official minutes from SCLG meetings are available at <https://libraries.universityofcalifornia.edu/sclg/meetings>.

- ii. No new minutes have been posted since the last report. Discussions at the December meetings focused on license negotiations, transformative agreement negotiations, STAR team reviews, and print collection management strategy.
 - iii. Please contact B. Quigley if you have any questions or issues to raise with SCLG.
 - e. UCOLASC – M. Brennan
 - i. No report this month
 - f. SLFB – H. Schiraldi
 - i. NRLF 4 update: NRLF has a temporary certificate of occupancy. Punch list items (minor roof leaks, one set of shelving leaning past specified tolerances) are being corrected by the contractor before the project is officially "closed."
 - 1. The new inventory management system, CAIA, went live for both RLF's on September 15 and is working well.
 - 2. Both RLF's are currently open at 25% staff capacity and closed to non-staff. Current work includes electronic document delivery, stacks maintenance, IMS implementation, and existing deposit processing. Lending/return of physical items is next phase.
 - ii. The proposal for 2020/2021 RLF allocations has not yet been approved. One SLFB member asked for more time to review. This will hopefully finalized that between meetings before discussing 2021/2022 allocation proposals at the March meeting.
 - g. AF Task force – M. Brennan
 - i. The group has met and includes A. Eagle Yun and T. Vo Dang from UCI and A. Chang and D. Childress from UCLA and g. colmenar from UCSB.
 - 1. The group will plan sessions that will be integrated at the virtual assembly.
 - 2. The group will also create portable content
- 5. New business/Continuing Business:
 - a. 2021 Virtual Assembly
 - i. How does the campus hosting responsibility carry through the pandemic?
 - 1. We may suspend the rotation and resume when in-person meetings can occur again.
 - 2. UCSB will confer and report next month on its position since it is next in the rotation
 - ii. Proposed date: in place of the April or May Exec board meetings
 - 1. This will likely happen in May
 - 2. The business portion of the assembly would replace the monthly executive board meeting that month.
 - 3. Content may be spread across a few days.
 - iii. Additional sessions times as needed during the same day / week
- 6. Round Robin: Highlights and issues from the campuses
 - a. Berkeley – R. Collins

- i. The Task Force on Racial Justice's [work](#) has been delayed by COVID but the committee has broken into various sub-groups to focus on discrete issues in the charge. LAUC-B plans to invite one or both of the Task Force co-chairs to join our March or April Ex Comm meeting to share a status report.
- ii. Berkeley Librarians are subject to a Reduction in Time program by default unless the Union states a preference for a Furlough program. Union membership met to discuss the differences in the programs and voted for their preference. They are awaiting confirmation of a preference for the Furloughs.
- b. Davis – D. Michalski
 - i. LAUC-D program committee organized a zoom presentation by Prof. Renate Chancellor (Catholic University of America) for February 10, 2021 at 1pm. Here is her website: <https://lis.catholic.edu/faculty-and-research/faculty-profiles/chancellor-renate/index.html>
 - ii. Renate Chancellor recently completed a book, *EJ Josey: Transformational Leader of the Modern Library Profession* (Rowman and Littlefield, 2020) and she writes and speaks on both historical and contemporary DEI issues.
 - iii. This presentation will be sponsored by LAUC-D and the UC Davis Library and it is open to all UC Libraries. More info to follow.
- c. Irvine – M. Dickerson
 - i. No updates since the last meeting.
- d. Los Angeles – P. Fletcher
 - i. The last local meeting was November 19 and many new librarians were welcomed.
 - ii. The Librarian Search Task Force would like to give recommendations to the University Librarian to streamline searches which will be on the agenda this month.
 - iii. The next board meeting is January 26
- e. Merced - S. Davidson Squibb
 - i. Chancellor Sánchez Muñoz announced Dec. 14th that UC Merced will not implement a salary and time reduction program for *this fiscal year*. UC Merced employees were surveyed to determine their preferred salary savings model for our campus. The preferred model offers the largest protection band for lower income earners and middle range of cost savings. Without a successful reduction in spending this semester, the model will be revisited for next fiscal year.
 - ii. They will have submission ready for CPG to review their proposed bylaws changes.
 - iii. The Committee on Academic Planning & Resources Allocation (CAPRA) has invited a LAUC-M member to its January 25th meeting. LAUC-M's goal is to serve as an ongoing consultant to this academic senate committee.
 - iv. At LAUC-M's December meeting, member Emily Lin (Head, Digital Curation and Scholarship) gave a presentation on pursuing grants.
- f. Riverside – C. Arbagey
 - i. Classes will continue to be mostly online through Spring Quarter

- ii. Our fall event, "The Making of 'Fandom & Sexuality in the Archives'" was very well-attended: thank you to the local chairs who sent the invitation out to their membership. There were a couple of non-UCR attendees, which was great!
- iii. Our upcoming event is hosted by the LAUC-R Diversity Committee: Incorporating Anti-Racist Frameworks into LibGuides. Date is Jan 27, 12:00-1:00pm, please see the e-mail invite sent in December for the Zoom link.
- g. San Diego – L. McPhee
 - i. No updates this month
- h. San Francisco – M. Fang
 - i. There was a second strategic planning meeting on Dec. 8 with outside consultants that met with all library staff.
 - ii. The UCSF Library Leadership Team is taking the lead role in the following:
 - 1. They developed internal performance review guidelines and the process with the goal to have a consistent, equitable, and exclusive practice across all departments and providing manager training. These special guidelines are for the reviewers and reviewees during the pandemic.
 - 2. They developed a statement of responsibility template.
 - iii. DEI Project
 - 1. The author of the anti-racism resources library guide has been invited to give a talk at the UCSF Staff Assembly.
 - 2. The Library is collaborating on ways for the LGBT and Multicultural Resources Center to co-sponsor the DEI book club.
 - iv. The Initiative on Equity in Publishing Open Access is being worked on.
- i. Santa Barbara – C. Busselen
 - i. There was a membership meeting on Dec. 15th.
- j. Santa Cruz – J. Waggoner
 - i. No updates for this month

2:30 pm: Adjournment