

LAUC Executive Board Meeting
Thursday, December 3rd, 2020 1-2:30pm

Roll:

Attendees: Marty Brennan, UCLA (President); Rachel Green, UCLA (President Elect); Heather Smedberg, UCSD (Past President); Kristen LaBonte, UCSB (Secretary); Dean Rowan, UCB (Parliamentarian); Ramona Collins, UCB (Chair); David Michalski, UCD (Chair); Melinda Livas, UCD (Chair-elect); Madelynn Dickerson, UCI (Chair); Sara Davidson Squibb, UCM (Chair); Carla Arbagey, UCR (Co-Chair); Laurel McPhee, UCSD (Chair); Min-Lin Fang, UCSF (Chair); Catherine Busselen, UCSB (Chair); Jess Waggoner, UCSC (Chair); Cynthia Johnson (DOC); Allegra Swift (SLASIAC); Gary Colmenar, UCSB (DEI: interim); Marlayna Christensen, UCSD (Web Manager); Courtney Hoffner, UCLA (Web Manager)

Absent: Peter Fletcher, UCLA (Chair); Hilary Schiraldi (SLFB); Brian Quigley, UCB (SCLG); Shu Liu,
Note: CPG representative not yet appointed and new DEI representatives will be invited to the next meeting.

Minutes

1PM, call to order via Zoom

1. Roll Call (K. LaBonte)
2. Approval of previous meeting minutes from Nov. 5, 2020.
 - a. Minutes are adopted
3. Announcements / Administrivia
4. Standing Committees
 - a. R&PD – R. Green
 - i. The survey and event subcommittees are making good progress. The website subcommittee will be ramping up its work after the first call.
 - ii. R&PD received four applications for research grants and no presentation or mini grants. The total amount requested is approx. \$17,500 from represented librarians (the total amount available is \$24,300), so we will have funds left for the second call even if we fund the first call grants in full.
 - iii. R. Green is recommending opening up the second call to research grants, even though it has not traditionally been done, because we do not expect to receive presentation grants due to the pandemic/travel restrictions.
 - b. DEI – M. Brennan
 - i. S. Chen and J. Reiswig are the new chair and vice chair, respectively.
 - c. CPG – M. Brennan

- i. All of the members are lined up and M. Brennan has reached out to potential chairs. In the past the chairs rotated based on campuses, but this year UCSF could not find someone with the capacity to serve as chair, so M. Brennan is reaching out to individuals from different campuses.
- 5. LAUC Reports / Updates
 - a. Communications Group (Webmaster / Social Media Team) M. Christensen
 - i. Formal charge coming soon
 - ii. **Action:** If any Executive Board members have not yet sent M. Christensen their photos, please do so. (all board members)
 - b. DOC – C. Johnson
 - i. 11/10 DOC meeting:
 - 1. Agreed that a couple of changes needed to be made to the Heads of Special Collections' CKG Statement on Inclusion and Equity in Archives and Special Collections in UC Libraries Diversity.
 - 2. Rice Majors provided a UC Davis campus update.
 - 3. Roger Smith, the DOC liaison to UC Forum reported that the group (co-chairs: Roger Smith and Vessela Ensberg) are working on overarching questions related to holding a virtual conference.
 - ii. 11/24 DOC meeting:
 - 1. Rice Majors provided an overview of how UC Davis has been working with HathiTrust ETAS, including surveying their patrons and how they filled out forms from HathiTrust and how they are managing information in their catalog because patrons can browse UCD's stacks but can't check out anything that is available through HT ETAS.
 - 2. Update provided on the formation of a SILS Shared Governance document and plan. Nothing has been finalized.
 - 3. Cynthia Johnson and John Renaud provided a UCI campus update.
 - 4. Rice Majors, updated DOC on the Group for Systemwide Print Collection Management
 - c. SLASIAC – A. Swift
 - i. No meeting since the last update, but there was an update on SLASIAC Study Group report via email: the Council of Chancellors December 02, 2020 meeting was finalized Nov. 30th and Chair Camfield will be presenting on the SLASIAC Study Group report, *The UC Libraries: Collaborating for mission, leadership and efficiency.* UCSC UL Elizabeth

Cowell and CDL AVP/ED Günter Waibel will also be in attendance.
SLASIAC will be briefed on the outcome(s).

- ii. Next meeting is March 12, 2020
<https://libraries.universityofcalifornia.edu/slasiac/meetings>
- d. SCLG – B. Quigley
 - i. Official minutes from SCLG meetings are available at
<https://libraries.universityofcalifornia.edu/sclg/meetings>.
 - ii. No new minutes have been posted since last month. Discussions at the November meeting focused on license negotiations, principles for guiding decisions about CDL one-time funds, the JSC library resource survey, and print collection management strategy.
 - iii. Please contact B. Quigley if you have any questions or issues to raise with SCLG.
- e. UCOLASC – M. Brennan
 - i. A lot of what happened beyond what is in the SLAISAC report from A. Swift. Transformative initiative agreement. The bulk of the meeting was spent discussing the CDL budget cuts that are impending. The CDL collection budget is getting relocated to UCSD. It's how the budget has been functionally moving until this point. This may protect the budget from budget cuts happening at the CDL level.
- f. SLFB – H. Schiraldi
 - i. No report received
- g. Academic Freedom Education Task Force (M. Brennan)
 - i. Group still being formed
 - ii. There are some developments at UCLA regarding a librarian that is pursuing an academic freedom case.
 - iii. **Action:** Please contact M. Brennan with any local information regarding academic freedom adjudication bodies on your campuses that we can connect with. (all board members)

6. New business/Continuing Business:

- a. Proposed new method of selecting Standing Committee leadership (M. Brennan)
 - i. New process should conform with Bylaws, (Article VIII, Section 1.c) which states (in reference to DEI and other standing committees):
 - 1. The President, in consultation with the Vice President (President-Elect), shall appoint the Vice Chair (Chair Designate) of each committee. This appointee shall serve one year as Vice Chair and one year as Chair of the Committee.

- ii. M. Brennan proposes that DEI and CPG, in their first meeting of each year, choose amongst those members beginning a two-year term the best candidate to assume Vice Chair (Chair Designate), and submit the recommendation for the President to appoint.
7. Round Robin: Highlights and issues from the campuses
- a. Berkeley – R. Collins
 - i. Berkeley Library Cabinet has "created a subcommittee to develop a promotion and merit review rubric inspired by the Irvine chart." The chart referred to here is Irvine's chart showing how various types of committee work fit into each of the merit review criteria. The subcommittee will report back to Cabinet on 12/16. After that they'll seek CAPA input on the draft.
 - ii. In a much more pleasant vein, LAUC-B's Fall Assembly on 11/17 went really well. The speaker, Jennifer Chayes, provided lots of great details about the work being done in the new-ish Computing, Data Science and Society Division of which she is the head.
 - iii. LAUC-B is delighted to report that three of their long-time Berkeley colleagues, Corliss Lee, Randy Brandt and Margaret Phillips, will be presented with the Distinguished Librarian Award in a virtual ceremony on 12/10. More details in the flyer.
 - b. Davis – D. Michalski
 - i. LAUC-D's Fall General Membership meeting is scheduled for December 15. Agenda includes University Librarian update on Strategic Planning process.
 - ii. Save the Date:
 - 1. LAUC-D program committee organized a zoom presentation by Prof. Renate Chancellor (Catholic University of America) for February 10, 2021 at 1pm. They plan to make this presentation available to all UC Libraries.
 - iii. Renate Chancellor recently completed a book, *EJ Josey: Transformational Leader of the Modern Library Profession* (Rowman and Littlefield, 2020) and she writes and speaks on both historical and contemporary DEI issues. This program is sponsored by LAUC-D and the UC Davis Library
 - 1. Renate Chancellor profile: <https://lis.catholic.edu/faculty-and-research/faculty-profiles/chancellor-renate/index.html>
 - c. Irvine – M. Dickerson
 - i. LAUC-I had an efficient Fall General Membership Meeting on Monday, November 30, 2020.

- ii. They don't expect campus curtailment impacts this year; though they do have 3 extra days of administrative recess during the holiday break than they have had in past years; vacation can be used for these days
- iii. Local bylaws were officially updated (small tweaks), which were approved by membership over the summer.
- iv. LAUC-I RPDC has a 2-year supplemental charge: "RPDC shall investigate and then implement the inclusion of this permanent Duty: highlighting LAUC-I members' professional achievements."
- v. New librarians for whom the fall meeting was their first:
 - 1. Melissa Beuoy, Research Librarian for Interdisciplinary Studies
 - 2. Wasila Dahdul, Data Curation Librarian
 - 3. Tatiana Bryant, Research Librarian for Digital Humanities, History, and African American Studies
- d. Los Angeles – P. Fletcher
 - i. LAUC-LA held their fall membership meeting to welcome new members.
- e. Merced – S. Davidson Squibb
 - i. A short statement is drafted and will be included in Librarian Review notifications to direct all participants in the Librarian Review process to exercise flexibility and sensitivity.
 - ii. LAUC-M will be voting on one additional by-law revision before asking the Committee on Professional Governance (CPG) to review.
 - iii. A LAUC-M member visited the Committee on Research (CoR), a committee of our Academic Senate, to explain why their involvement as a guest/consultant member would be beneficial to both parties. They do not yet know what LAUC-M's future involvement will be on this committee.
- f. Riverside – C. Arbagey
 - i. LAUC-R had their first quarterly membership meeting yesterday, it was well-attended: Zoom meetings have had better turnout.
 - ii. Still suffering the effects of having many vacant librarian positions in several departments, however with their budget situation it might not be possible to re-hire librarians. Depending on how big of a cut they may have to take towards the end of the fiscal year, they could rehire 2-3 positions. They will also have to make cuts to our collections budget.
 - iii. They've had ongoing discussions about where LAUC-R information lives online, as they currently have a blog-style website (laucr.ucr.edu) and internal wiki. This led to a larger conversation about archiving practices: they currently only have print archives so they would like to come up with policy & practice for digital.
 - iv. Upcoming events:

1. The Diversity Committee is hosting a Zoom program entitled "Incorporating Anti-Racist Frameworks into LibGuides"
 2. The LAUC-R Fall Program is 'The Making of "Fandom & Sexuality in the Archives"' with two of their Special Collections & University Archives librarians talking about their experience researching and writing an article on slash fanfiction and yaoi (also known as boys' love or BL) manga in UCR's special collections
 3. C. Arbagey is asking the committee chairs if she can share the Zoom links/program announcements more broadly, in case there are other LAUC librarians who might be interested in attending
- g. San Diego – L. McPhee
- i. Curtailment will be the standard three days.
 - ii. The Chancellor has stated that no layoffs or additional curtailment days are anticipated.
 - iii. The interviews for an Assistant Program Director for the AELS Program, which is the Academic Engagement and Learning Services Program, have concluded.
 1. After the most recent reorganization almost half, if not slightly more than half of all the librarians at UCSD (including all of the liaisons and teaching and learning specialists), so this job was created to help manage the program.
- h. San Francisco – M. Fang
- i. Librarians up for review are very concerned about the impact of the pandemic and Library leadership has worked with campus HR to come up with guidance concerning reviews and responsibilities.
 1. A recommendation encourages candidates to include a statement of pandemic impact highlighting any special conditions that adjusted their work in response to the circumstances.
 2. Another recommendation encouraged candidates to highlight any contributions outside of their normal responsibilities.
 - ii. The Library is conducting strategic planning right now.
 - iii. Three librarians have put together a Library Subject Guide focusing on Anti-racism.
 1. Received overwhelmingly positive feedback.
- i. Santa Barbara – C. Busselen
- i. LAUC-SB has a fall membership meeting scheduled for Tuesday, December 15. During that meeting, a Special Task Force will share their recommendations on *measurable* steps that LAUC-SB should take to address the statement "LAUC further commits to deeper engagement to this mission within our realm of work 'to advise the University on professional and governance matters, to make recommendations

concerning the UC librarians' rights, privileges and obligations, and to promote full use of UC librarians' professional abilities.'"

ii. DEI Committee Charge

1. Review the BCALA Statement and LAUC Endorsement
2. Review UCSB Library CEDI recommendations and consult with CEDI on related recommendations
3. Recommend *measurable* steps that LAUC-SB should take to address the statement "LAUC further commits to deeper engagement to this mission within our realm of work 'to advise the University on professional and governance matters, to make recommendations concerning the UC librarians' rights, privileges and obligations, and to promote full use of UC librarians' professional abilities.'"

j. Santa Cruz – J. Waggoner

- i. LAUC-SC held their combo Fall Membership Meeting / Annual Review Workshop on 11/17
- ii. They have assembled a committee to develop best practices for their local LAUC Guide (aka Buddy) Program

2:20 pm: Adjournment