

LAUC Executive Board Meeting
Thursday, November 5th, 2020 1-2:30PM Pacific

Attendees: Marty Brennan, UCLA (President); Rachel Green, UCLA (President Elect); Heather Smedberg, UCSD (Past President); Kristen LaBonte, UCSB (Secretary); Dean Rowan, UCB (Parliamentarian); Ramona Collins, UCB (Chair); David Michalski, UCD (Chair); Melinda Livas, UCD (Chair-elect); Annette Buckley, UCI (on behalf of Madelynn Dickerson, Chair); Shu Liu, UCI (Chair Elect); Peter Fletcher, UCLA (Chair); Sara Davidson Squibb, UCM (Chair); Carla Arbagey, UCR (Co-Chair); Laurel McPhee, UCSD (Chair); Min-Lin Fang, UCSF (Chair); Catherine Busselen, UCSB (Chair); Jess Waggoner, UCSC (Chair); Cynthia Johnson (DOC); Allegra Swift (SLASIAC); gary colmenar, UCSB (DEI: interim); Marlayna Christensen, UCSD (Web Manager); Courtney Hoffner, UCLA (Web Manager)

Absent: Hilary Schiraldi (SLFB); Brian Quigley, UCB (SCLG); Note: CPG, DEI representatives not yet appointed.

Announcements

Please send your reports to K. LaBonte at klabonte@ucsb.edu in advance of or immediately following meetings.

Minutes

1PM, call to order via Zoom

1. Roll Call (K. LaBonte)
2. Approval of previous meeting [minutes from Oct. 1, 2020](#).
 - a. Approved
3. Announcements / Administrivia
 - a. [CoUL response to CPG peer review statement](#). Please make sure your campus review committees see this.
 - b. [AF Initiative](#): Call went out to the Exec Board listserv for volunteers for the task force to shape and implement the initiative. Please forward to your divisions and help recruit and connect us with those interested in the effort.
4. Standing Committees
 - a. R&PD – R. Green
 - i. R. Green has formed 3 subcommittees: 1) planning a statewide event/program; 2) updating and revising our R&PD webpages; and 3) conducting a statewide survey to gauge LAUC members' professional development spending over the past few years.
 - ii. With the Committee's feedback, R. Green created a mini-grant form for this year's submissions; in the past, we have received relatively few mini-grant applications, and we are hoping that the form helps candidates by making the process clearer. Based on feedback from the Exec. Board,

she is changing the language “time away from campus” to “time away from your ordinary responsibilities.” She will also be revising the Scoring Sheets, and will submit the new versions to this Board before posting to the webpage.

- iii. If we choose, and are able, to use Presidential Funds for an educational grant program, her Committee can absorb the task of approving applications.

b. Diversity – g. colmenar

- i. g. colmenar will remain interim chair of this committee for the time being.
- ii. g. colmenar has emailed the divisions and has asked who the reps are for this coming year so that when the new chair comes in, they can get to work right away.
- iii. The Ethnic Studies CKG is proposing a survey of the ethnic studies librarians systemwide regarding a user needs assessment and this may be a good collaboration with the LAUC Diversity, Equity and Inclusion committee.

c. CPG

- i. M. Brennan will be emailing division heads in the week following this meeting.
- ii. M. Christensen noted that she and Andrea Duda are the only two members of CPG that are continuing from last year. M. Christensen has obligations to statewide LAUC as the Web Manager and suggests we reach out to A. Duda.
- iii. It was recommended that this committee is set up in a way where only half of the members rotate off every year.

5. LAUC Reports / Updates

a. Webmaster – M. Christensen

- i. Review profiles and add profile photos
 - 1. **Action**: send photos or updates to M. Christensen (all board members)
- ii. Minutes have been posted on the website from the Box account.
- iii. It was agreed that agendas will not be posted to the website because they are living documents and should not be locked down in advance of a meeting.
 - 1. M. Christensen will post a link to the Box account for agendas. Those with permissions can access it.
- iv. M. Christensen has copied the notes from the last LAUC Assembly and created a PDF.
- v. It was agreed that the video from the Assembly should not be posted on the website.
 - 1. In the future we may want to think about if we want to make a recording of the assembly for posterity, we should agree about it

- before and make it clear that it is being recorded to be shared, if that is the case.
2. It was also agreed not to include a transcript due to the time it would take to clean it up.
 3. It would be good to summarize breakout rooms with notes for future assemblies and ask the discussion leaders to take notes. This could be done via the assembly planning group or the discussion leaders can be asked directly.
- vi. M. Brennan will create a charge for DEI this year to make another call for the “Meet the Members” section on our website.
- b. Social Media Team – N. Mody & J. Holland (presented by M. Brennan)
- i. N. Mody & J. Holland have volunteered to start contributing to the website in terms of news items.
 - ii. There is an idea to combine the Social Media Team with the Webmaster Team and create a Communications Team (see 6a, below).
- c. DOC – C. Johnson
- i. 2020-10-27 DOC Meeting
 1. Heads of Special Collections CKG (HOSC) have written a “Statement on Inclusion and Equity in Archives and Special Collections in UC Libraries.” Four HOSC members discussed the statement with DOC.
 2. DOC is continuing to exchange information about responding to issues associated with COVID-19, which they began discussing in April 2020. A large part of the October 27th meeting revolved around what topics might be of interest in the future and how to structure these discussions.
- d. SLASIAC – A. Swift (summary below, full notes are in the LAUC Exec Board 2020-21 > SLASIAC folder)
- i. The UCOP/CDL budget
 1. Working Group to Plan the CDL Licensed Content Budget Relocation
 - a. 11.2 mil relocated to UCSD, still to be managed by CDL, only funded for the current year. Susan Carlson is chairing the working group
 - b. UCSD UL Erik Mitchell, Steve Ross from academic affairs, and Sylvia [missed name]
 2. Goals of the WG
 - a. Plan to secure ongoing funds
 - b. Not coming out of library budgets, but campuses’
 3. Have 5 diff cost models to present
 - ii. [SLASIAC Study Group report](#) puts forth the following recommendations for the consideration of the UC Chancellors and Presidents:
 1. The UC Chancellors and President, in consultation with the Executive Vice Chancellors and systemwide Provost, should charge a task force to assess current budget mechanisms and

- establish a UC financial structure to support (and by extension incentivize) systemwide library collaboration.
- 2. The Council of University Librarians should build upon the success of existing collaborative efforts and further shift library activities and services along the collaboration continuum.
- 3. The Council of University Librarians meets annually with the UC President; they [CoUL] should also regularly engage the Council of Chancellors to discuss current and potential system wide initiatives, and how to sustain collective work.
- iii. Director John Chodacki (CDL) : Update on the Dryad Partnership
 - 1. Dryad a year in review <https://cdlib.org/services/uc3/dryad/>
 - 2. Connected to over 4k researchers and embedded in their workflows
 - 3. Increasing amount and access to published data
- iv. Jeff Mackie-Mason (UCB UL) & Ivy Anderson (CDL) report on [Project Transform](#) in 3 sections
 - 1. Section 1: Background on Project Transform and current negotiations
 - 2. Section 2: Elsevier negotiations - background and current state
 - a. 2018 ongoing, walked away in 2019 with full support of faculty
 - b. UC goals are:
 - i. Expenditure reduction
 - ii. OA across entire Elsevier portfolio
 - c. Been mostly successful in getting alternative access and reaction has been good, with strong support.
 - d. Aware of impact on disciplines and clinical research needs
 - 3. Section 3: Impact of UC current negotiations and transformative agreements on the landscape
- v. Gunter Weibel: CDL update
 - 1. Making important progress on various initiatives, described reactions from researchers on the importance of Hathi Trust access especially during the pandemic restrictions to access
 - 2. Concerns for budget going forward, in discussions about impact
- vi. IT report: Chief Information Officer Jenn Stringer (UCB), Chief Information Security Officer Allison Henry and (UCB), Associate University Librarian for Digital Initiatives and Information Technology Salwa Ismail (UCB) reported on the recently revised IS-3 Information Security policy. [IT - slides](#)
- vii. SLASIAC Standing Subcommittee on Copyright Policy (SSCP) - Chair Angus MacDonald (Principal Counsel at UCOP)
 - 1. Getting very close to the issuing new policy and get it through the system wide review committee, no idea about what that date will be
 - 2. Greater clarity and equity among copyright creators
- e. SCLG – B. Quigley
 - i. Official minutes from SCLG meetings are available at <https://libraries.universityofcalifornia.edu/sclg/meetings>.

- ii. No new minutes have been posted since last month. Discussions have mostly focused on budget impacts, license negotiations, and print collection management strategy.
 - iii. Please contact B. Quigley if you have any questions or issues to raise with SCLG.
 - f. UCOLASC – M. Brennan
 - i. The first meeting is later this month, so M. Brennan will have a report next month.
 - g. SLFB – no report
6. New business/Continuing Business:
- a. Proposal forming for a LAUC Communications team, covering:
 - i. Webmaster duties (M. Christensen and C. Hoffner) – M. Brennan
 - 1. C. Hoffner will stay on for this year as the outgoing Webmaster. Two team members can rotate on and off to have overlap.
 - ii. Social media efforts (N. Mody and J. Holland) – M. Brennan
 - 1. The creation of a Communications Team with a charge from the Executive Board.
 - a. This team could maintain the statewide member list, possible statewide LAUC listserv, and management of Slack (if adopted).
 - 2. The discussion was supportive of this idea of the creation of this special committee. If it becomes an ongoing committee, the bylaws should be amended to create it as a standing committee.
- The motion to approve this special committee. Seconded.
Approved by unanimous vote of the Board.**
- iii. LAUC News channel posts (N. Mody and J. Holland)
 - iv. Maintaining the member lists of the proposed LAUC statewide listserv (reaching all LAUC members) TBD
 - v. Slack (if adopted as a tool – see below) TBD
 - b. Utilizing LAUC Funding in 2020-2021: Discussion of potential ideas
 - i. LAUC statewide Slack channel (see [H. Smedberg's documentation](#) on this idea)
 - ii. (Repeat) expanded funding for R&PD Grant program
 - iii. New grant program for individual / group LAUC educational efforts
 - iv. Expanding support for Virtual Assembly and other online events (on Academic Freedom and Anti-Racist Initiatives, most likely)
 - 1. Honorariums for (non-UC) high-profile speakers
 - 2. Meals for attendees (grub hub coupons?)
 - 3. New tools for virtual interactions
 - v. Hire a web developer to enhance LAUC website
 - vi. Other statewide, LAUC-related needs?
 - 1. Local program committee grants where the program would be open for all of LAUC.

2. Incentivize using the enhanced website amongst our members to do a survey or other activity to come to the new site and participate.
3. Orientation packet with the history of LAUC or something to do with onboarding.

7. Round Robin: Highlights and issues from the campuses

a. Berkeley – R. Collins

- i. The [Task Force on Racial Justice](#) has met a couple of times to do some brainstorming and to set priorities. We plan to invite one or both of the co-chairs to our January or February Ex Comm meeting to discuss the preliminary recommendations and the plan for the rest of the task force's one-year term.
- ii. The Berkeley CAPA committee issued a [statement](#) on the effects of the pandemic on librarian reviews. The Library cabinet also issued a [statement](#) that expresses the same principles.
 1. If you need access to view the second statement, please message R. Collins at: rcollins@law.berkeley.edu
- iii. Jackie Gosselar joined the Library on November 2 as the new Systems and Discovery Services Librarian.

b. Davis – D. Michalski

- i. The LAUC-D Program Committee hosted a Professional Development Lighting Round Presentation where the recipients of LAUC-D or LAUC funds or grants were invited to share highlights and summaries of their research and presentations.
- ii. The local LAUC-D DEI Taskforce is working with our Program Committee to prepare a presentation on Diversity in Academic Librarianship. This event will be on Zoom and open to all UC Libraries. More info to follow as we confirm event.
- iii. D. Michalski circulated the CO-UL Letter about the Impacts of COVID-19 on Librarian Reviews to our membership, as well as the Letter from LAUC-Berkeley, which lists the potential impacts of the pandemic on Librarian work and Professional Development.
- iv. LAUC-D is in the final stages of revising the LAUC-D Website.

c. Irvine – A. Buckley

- i. The UCI Libraries recently hired two new librarians:
 1. Melissa Ann Beuoy - Research Librarian for Interdisciplinary Studies
 2. Tatiana Bryant - Research Librarian for Digital Humanities, History, and African American Studies

d. Los Angeles – P. Fletcher

- i. Ongoing work: update bylaws/ work on telecommuting statement. CPG
- ii. Issue came up with Admin removing an example in the Call in the Data summary of UC-AFT. We have given a dissenting opinion.
- iii. Working on our fall membership meeting, Nov. 19, 2020

- e. Merced – S. Davidson Squibb
 - i. LAUC-M is making minor changes to the local by-laws this year. These will be submitted to CPG for review.
 - ii. LAUC-M has been back in touch with the Academic Senate to revisit LAUC-M representation on two additional Senate committees. They are currently consultants on three committees and hope for positive outcomes.
- f. Riverside – C. Arbagey
 - i. LAUC-R is currently facing some staffing challenges since the retirement/leave of directors in four departments, and also have an AUL retiring in December.
 - ii. The UL has previously noted that UCR has a very low amount of professional librarian staffing compared to other institutions, and low staffing in general for a university library. He does not expect that there will need to be layoffs of librarians within the current budget situation.
 - iii. The Director of Teaching and Learning, Dani Cook, was also a member of CAPA-L, so we are looking for a replacement. The LAUC-R bylaws & standing rules were revamped last year and addressed succession issues with CAPA-L membership, so C. Arbagey will advocate for other divisions to take a look at their LAUC governing documents with a keen eye.
 - iv. The Programs Committee is hosting another colleague check-in for librarians. These sessions have been helpful for connecting, continuity, and keeping a sense of community.
- g. San Diego – L. McPhee
 - i. Just finished a several-month process of AUL-level recruitments.
 1. Chief Administrative Officer (replacing an AUL title) – Heather Hernandez, who comes to use from UCSD Medical/Hospital
 2. Associate University Librarian, Scholarly Resources and Services – Roger Smith (previous head of our Scholarly Tools & Methods Program)
 3. Associate University Librarian, Learning and User Experience – Dani Cook (from UC Riverside, where she was Director of Teaching & Learning)
 - ii. The UCSD UL Erik Mitchell has shared a letter with members about his approach to COVID-19 impacts on academic reviews.
- h. San Francisco – M. Fang
 - i. Regarding to the COVID impacts on librarian's review, Chris Shaffer, University Librarian, will automatically grant a one-year extension to any librarian who requests it. The CAPA will consider the ongoing impacts and monitor UCSF Academic Senate CAP activities and consider how their solutions might be applied to our librarians.
 - ii. The Fishbon Library at the UCSF Medical Center at Mt. Zion was closed and all services were discontinued, effective October 10, 2020.
- i. Santa Barbara – C. Busselen

- i. The [LAUC-SB Task Force on Response to LAUC Endorsement of the Black Caucus of the American Library Association Statement Condemning Increased Violence and Racism Towards Black Americans and People of Color](#) has been charged and has begun meeting. They will be providing draft recommendations to LAUC-SB Exec on December 8 and sharing a draft for comment with the membership the following week.
 - ii. The UCSB librarian review calendar has started. CAP held an informational brown bag on October 16. The CPG statement and CoUL letter have been shared with the CAP chair who will share it with the CAP members. Additionally, we will be discussing it at our LAUC-SB Executive Committee meeting next week regarding next steps.
 - iii. Currently, UCSB Library has 6 librarian positions posted in various stages of recruitment.
- j. Santa Cruz – J. Waggoner
- i. The UCSC CAPA committee has scheduled their Librarian Review Workshop for November 17th.
 - ii. The LAUC-SC Executive Board is working on charging a small sub-committee to create a best practices kit for our local LAUC Buddy/Guide program.

2:39 pm: Adjournment