

**LAUC Executive Board Meeting  
Monday July 8, 9:00am-10:30am**

**Attendees:** Roger Smith, UCSD (President); Carla Arbagey, UCR (Past President); Heather Smedberg, UCSD (President Elect); Naomi Shiraishi, UCB (Vice-Chair), Dean Rowan, UCB (Parliamentarian); Melissa Browne, UCD (Secretary), Lisa Spagnolo, UCD (Acting Chair), Xiaoli Li, UCD (Diversity); John Sisson, UCI (Chair), Josh Hutchinson, UCI (DOC); Becky Marschall, UCLA (Chair), Jennifer Chan, UCLA (SLASIAC rep), Miki Goral, UCLA (CPG rep); Lindsay Davis, UCM (Chair); Kent Lacombe, UCR (Chair); Kyra Folk-Farber, UCSB (Vice-Chair); Rachel Jaffe, UCSC (Chair); Adele Barsh, UCSD (Chair), Sam Dunlap, UCSD (CPG), Ryan Johnson, UCSD (webmaster); Charles Macquarie, UCSF (Chair)

**Absent:** Jane Rosario, Tom Brittnacher, Dave Schmitt, Becky Imamoto, Courtney Hoffner

**Minutes**

**9:01 am, call to order via Zoom**

1. Roll Call, (M. Browne)  
The secretary conducted roll call.
2. Approval of Minutes  
The minutes from the [June](#) call were approved.
3. Updates / LAUC Reports
  - a. Nominating (C. Arbagey)
    - i. Proposed new language for [Standing Rule 600.1.B](#)
    - ii. "Standing rules may be adopted, amended or deleted by a majority of the Executive Board or by a majority of the members present at an Assembly"

The proposed new language flows from the LAUC barriers discussion at the Assembly. It would allow candidates to run for LAUC offices even if they are from the same division as the current Vice President/President Elect.

Note: In the Standing Rules, the parenthetical references to the Bylaws are outdated and need to be reviewed.

Motion: Approve the proposed language change. Seconded. Unanimously approved.

b. DOC (J. Hutchinson)

J. Hutchinson will continue his service on DOC through June 2020.

- DOC minutes are now being updated and posted pretty regularly. See them at <https://libraries.universityofcalifornia.edu/doc/meetings>
- Alison Regan (UCI) will be the new 2019/2020 DOC liaison to CKGs (replacing Donald Barclay). She will be the contact person for any questions about forming CKGs, working within the CKG structure, etc.
- The group charged with revising the UC Libraries Digital Reformatting Guidelines has been given an extension until 9/30
- DOC has started discussing UCDFx 2020. Feedback on previous conferences are welcome to any DOC member.
- There have been updates on Project TRANSFORM – a working group and project structure that will advance UC’s transformative negotiations with major publishers – but this isn’t a DOC initiative so I imagine that LAUC Exec will get updates from other liaisons.

c. SLASIAC (J. Chan)

SLASIAC last met on May 21<sup>st</sup> and there are no updates. Meetings will be scheduled for fall and winter.

d. SCLG (B. Imamoto – not present to report)

e. Webmaster (R. Johnson)

R. Johnson and C. Hoffner continue to pursue the recommendations in the Website Usability Task Force Report; some recommendations will need to be integrated with discussion items from the Assembly. Conversations about what can be accomplished during the remainder of the year are ongoing and action items for next year will be identified.

f. UCOLASC (R. Smith)

No updates to report. R. Smith forwarded a draft of the minutes from the May 29<sup>th</sup> UCOLASC meeting to the LAUCEXBD-L on 7/5/19.

g. SLFB (D. Schmitt)

The July SLFB meeting has been cancelled due to a lack of pressing agenda items.

h. Standing Committees

i. R&PD (H. Smedberg)

No updates to report.

ii. Diversity (X. Li)

▪ Vote on Name Change (R. Smith)

There will be a call for a vote via email before the August Executive Board meeting.

▪ Survey Update

Thanks to Executive Board members for their suggestions to improve the survey. 164 responses have been received and the survey will remain open until Monday 15<sup>th</sup>.

▪ [Meet Our Members](#)

Question: Who is responsible for ensuring that the profiles of librarians who have left UC or retired are removed and archived?

Answer: The Diversity Committee will be charged with contacting the webmasters to make changes. The Diversity Committee has representatives from each campus to facilitate keeping the profiles up-to-date.

The Diversity Committee has completed its charges for this year.

iii. CPG (S. Dunlap and D. Rowan)

▪ Position Paper #5

Thanks to the Executive Board for forwarding feedback from members, there were a variety of comments ranging from punctuation and wording changes to substantive content suggestions.

Content Updates:

Section 2: We Support the University's Mission

- Paragraph 3, Sentence 2: "We publish peer-reviewed articles, book chapters and books in diverse academic fields, and we engage in other scholarly activities."

Section 3: We Prepare for the Future

- Sentence 2: Move footnote 7 after "Horizon Report."
- Sentence 4: "We are already acting on the report's 2017-2021 timeline by adopting big data and digital scholarship technologies, as well as cultivating our online presence and service platforms."

- Sentence 5: "We are thinking ahead to the emerging challenges posed by new technologies, formats, and types of information."
- Sentence 6: "Time and again, UC librarians have demonstrated that we are professionally committed to learning from and adapting to new developments and that we will continue to safeguard the core values of our profession while also adapting to future trends."

Next steps: D. Rowan will distribute an updated version of Position Paper #5 to the Executive Board. The Board will vote at its August meeting and the Paper will be presented to the membership before the end of the LAUC year.

#### 4. Housekeeping / Old Business

- a. Update on Working Group on Academic Freedom (R. Smith)

A follow up meeting is scheduled for 7/25/19. The Working Group will review feedback received during the open review period.

- b. Rotation schedule for CPG / Diversity (R. Smith)

R. Smith and H. Smedberg are following up.

- c. LAUC Participation by Extension personnel

Affiliate membership is possible. See *Item 6* from the [May minutes](#) for details.

- d. LAUC Assembly

**Action:** Share the survey results from the Assembly with the Executive Board (K. Lacombe).

#### 5. Continuing Business

- a. Barriers to Engagement with LAUC: Follow Up

[Table Version of Recommendations](#) (Original [Discussions on Key Recommendations](#))

**Action:** Please add comments/suggestions (Executive Board).

- b. Campus Round Robin

UCB: Jessie Sherwood was hired as the Cataloging and Metadata Librarian for Rare Materials, Robbins Collection, Berkeley Law Library. On-campus interviews were held for Chemical & Physical Sciences Librarian. Search is underway for Head of the Collection Services Division. Documentaries at Doe: Exiled: America's Deported Veterans, July 9, 3-4 p.m., organized by the LAUC-B Committee on Diversity and co-sponsored by Media Resources Center, Ethnic Studies Library, Social Sciences Division, American Cultures Center.

UCD: LAUC-D divisional election: Committee chairs, and some officer positions have been filled. There has still been a struggle to secure candidates for Chair and Vice-Chair. Our ballot did solicit nominations from colleagues for Chair/Vice-Chair - following up with those people

nominated was on hold during some vacation but contacting those people with a possible special election. The outgoing Board has started working with the incoming Board on the approach Davis took last year to managing LAUC-D/LAUC activities through a distribution of usual Chair tasks. To be determined who the LAUC Statewide liaison from Davis will be. The librarian who is our current Research and Professional Activities Committee Chair (& liaison to R&PD) has departed Davis. The RPAC Vice-Chair will be coming in. There is still some follow-up there to solidify the transition. Peer Review documents. The revisions to the annotated APM have been made, with approval by the membership and forwarded to the Vice Provost for Academic Affairs here. The changes were minimal. Those should be in effect for the next review cycle. New Website: we are revitalizing the LAUC-D website with a much-needed new look and feel. This should also be an incentive to get our content up to date. Finalizing for later this summer. Recruitments: Campus interviews completed for the two department heads in the new public services reorganization, as well as the Head of Metadata Creation, as well as a couple of other (non-librarian) positions. No announcements yet, but those are in the approval/review process. The Head of Archives and Special Collections position is open with a next review date of July 22.

UCI: No updates.

UCLA: No updates.

UCM: *Personnel* - New hires include Kelli Abrescy, Learning Services Specialist, and Fabiola Chavez, Night & Weekend Coordinator. Demitra Borrero, our former ILL Services Assistant, is now the ILL Services Coordinator. The search process is currently underway for an ILL Services Assistant and Digitization Coordinator. Katie Coburn, CLIR Fellow: Data Curation Specialist, left her role on June 21. Breanna Wright, Communications Coordinator, left her position on July 9. Lindsay Davis, Instruction & Outreach Librarian, is leaving her role Aug. 2. Joe Ameen, Head of Access Services and current LAUC-M vice chair, will be stepping in as chair of LAUC-M one month early, beginning in August, to cover Lindsay's departure.

*Space, Memberships, & Campus Events* - The fourth floor of the library has been closed this summer for the installation of new furniture. There will be a ribbon-cutting ceremony on Aug. 27. UC Merced has received funding to renew its Data Carpentries membership and conduct workshops in 2019-2020. UC Merced is now a member of the Open Textbook Network. First-year and transfer student orientations, in which the library participates, are taking place throughout the month of July.

UCR: We had a successful round of elections for LAUC-R. LAUC-R Vice-Chair/Chair-Elect: Swati Bhattacharyya; Secretary: Jessica Geiser; Delegate and Alternate Delegate - Delegate: Brianna Marshall and Alternate: Judy Lee. Our transition meeting will likely occur the final week of August. The LAUC-R Diversity Team is currently reading the heavily awarded Scifi work *Binti* for future discussion. UCR Library is currently interviewing for a new Public Services, Outreach and Community Engagement Librarian for placement in the special collections unit.

UCSB: - In May, representing faculty who had unanimously voted, the chairs of 16 academic departments sent the UL, EVC, and both deans a request for a moratorium on the re-organization. The UL responded, saying that there would be a hold on the collections aspect of the re-org because we don't yet have the personnel to fill that department anyway, but that the remainder of the re-org will happen as planned. We are recruiting two new AULs: one for collections, and one for digital services. We are also recruiting several Directors that are new lines, including a Director of Outreach and Engagement. (Also, Department Heads are now called Directors.) Subject librarians have started to receive new job duties and responsibilities statements, and are meeting with their supervisors to discuss them, but those JDs have not yet gone to our Committee on Appointments, Assignments and Reassignments (CAAR). Our Administrative Group (UL and AULs) has informed those subject librarians that they hope to get their JDs signed and for them to start in their new positions by Aug. 1. We were told in June that the re-org would be implemented July 1st, but nobody has received any information about anything since that time, and July 1st has passed. We are not sure what is happening on Aug. 1st, and what is not happening.

UCSC: Last month we celebrated the retirement of our colleague, Christy Hightower. Daniel Story joined us on July 1. He is our new digital scholarship librarian. The library is seeking to fill a second digital scholarship librarian position; applications are currently being accepted.

UCSD: Received input from 5 campuses about local review documentation. We've started on site interviews for candidates for the Social Sciences Librarian position. We elected Laurel McPhee as our Vice-Chair/Chair Elect for next year and are in the process of planning our transition meeting that takes place in August.

UCSF: As with all campuses, UCSF is preparing to handle ILL requests resulting from Elsevier shutoff, and putting our plan for this into motion. Archives is preparing to undertake a "fun day" playing vintage computer games with patrons to highlight our digital archives program. Our head of the Industry Documents Library (Kate Tasker) is also moving to Scotland, where she will continue to work remotely. Also I may have noted one of these in the past, but 2 of our librarians have relatively-recently been appointed to faculty positions alongside their library positions – Polina Ilieva has been appointed as faculty in the Department of Anthropology, History, and Social Medicine; and Jill Barr-Walker has been appointed as faculty in the Department of Obstetrics, Gynecology & Reproductive Services.

**10:33 am Adjournment**