Executive Board Meeting
Thursday March 7th 1:00 – 3:00PM

Minutes

Attendees: Roger Smith, UCSD (President); Carla Arbagey, UCR (Past President); Heather Smedberg, UCSD (President Elect); Jane Rosario, UCB (Chair); Dean Rowan, UCB (Parliamentarian); Melissa Browne, UCD (Secretary), Lisa Spagnolo, UCD (Acting Chair); Xiaoli Li, UCD (Diversity), John Sisson, UCI (Chair); Josh Hutchinson, UCI (DOC rep); Becky Marschall, UCLA (Chair); Jennifer Chan, UCLA (SLASIAC rep); Kent LaCombe, UCR (Chair); Tom Brittnacher, UCSB (Chair); Rachel Jaffe, UCSC (Chair); Adele Barsh, UCSD (Chair); Sam Dunlap, UCSD (CPG); Ryan Johnson, UCSD (webmaster); Charles Macquarie, UCSF (Chair)

Absent: Lindsay Davis, Dave Schmitt, Becky Imamoto, Sam Dunlap, Courtney Hoffner

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1:02PM, call to order via Zoom

1. Roll Call, (M. Browne)
   The secretary conducted roll call.

2. Approval of minutes:
   The February minutes were approved. The February action items have been completed.

3. Updates / LAUC Reports
   a. Nominating (C. Arbagey)
   The nominating period is coming to an end - candidate statements are due on the 15th. There are two candidates for vice-president/president-elect and one candidate for secretary; there will also be an open call for nominations from the floor at the Assembly.

   The Nominating Committee is assisting with preparations for the discussion on barriers to LAUC engagement. They are reviewing documents to identify themes, to present as part of the discussion. They are also considering putting forward an amendment that would remove limitations on the campuses from which officers can be drawn.

   b. SLFB (D. Schmitt – not present to report)
   SLFB meets next Monday (Mar 11). Nothing of substance to report since last month. Discussion for Monday includes setting campus allocations for next year's RLF deposits and a new limit on archival box deposits. Report will follow at next LAUC meeting.

   c. DOC (J. Hutchinson)
   Discussion at the last meeting focused on the Elsevier negotiations and alternative access, SILS, and system-wide projects including resource sharing and reports on linked data and chat reference. Any LAUC member with comments about either Elsevier or SILS communication can contact their campus rep for that service, their DOC rep or Josh.

d. SLASIAC (J. Chan)

SLAISIAC met on Feb 12th. The discussion included a budget update from CDL, an update from the Offsetting Task Force, and reports from standing committees, UCOLASC, CoUL and the Office of Scholarly Communication.

e. UCOLASC (R. Smith)

SLASIAC and UCOLASC have been working together to investigate issues surrounding RIMs (Research Information Management Systems). The meeting also included updates from CDL and discussion about the Alternative Access Task Force and communication strategy, SILS, and a revised policy on open access for theses and dissertations. R. Smith will share the meeting notes when they are available.

f. SCLG (B. Imamoto – not present to report)

g. Webmaster (R. Johnson)

The webmasters are continuing roster updates. They are also working through actionable items from the Website Usability Report. The [LAUC Statement on Academic Freedom](#) was posted yesterday. Responsibility for News items will be figured out on a case-by-case basis.

What is the procedure for updating grant details, especially [What Projects Have and Have Not Been Funded in the Past](#) and the [Grant Recipients Table](#)?

h. Standing Committees

i. R&PD (H. Smedberg)

The *Grant Recipients Table* should be updated yearly. The *What Projects Have and Have Not Been Funded in the Past* is more informational and does not need to be updated as often. The funded projects portion of *What Projects Have* could be eliminated but it would be useful to retain details about unsuccessful proposals.

The Spring deadline has passed and the committee is reviewing applications. There are more requests than funding available. The committee will notify recipients by March 25th.

ii. Diversity (X. Li)

The committee is reviewing options to change its name (diversity, equity and inclusion are common terms for similar university and library groups) and it has put together a proposal. The committee hopes to get Executive Board approval so it can be put to a vote at the Assembly and, if approved, placed on the spring election ballot.

The committee is also working on a survey of the membership from a diversity perspective, similar to the one conducted eight years ago. Do the questions need approval before the survey is sent to the membership? Xiaoli will share the proposed questions with Roger and they will decide on a path forward.

iii. CPG (S. Dunlap – not present to report)
We had our 5ᵗʰ Zoom call yesterday and the second group editing session on The Academic Librarian in the University of California revision. We have good material to work with and the challenge is to consolidate and shorten the text. It may well turn out that the document will be longer than the current version. We have two more meetings scheduled before the Draft is due to the Executive Board on 3/25.

<mark>Action item:</mark> Extend the 10 campus chair rotation for CPG and Diversity beyond 2020 (R. Smith)

4. Housekeeping / Old Business
    a. Academic Freedom Statement from LAUC (R. Smith)
    The statement has been distributed to the membership and it is posted on the LAUC website. It will be included in the support package that goes forward from the *UC Working Group on Privileges, Protections, Obligations and Responsibilities of Non-Faculty Academic Appointees* to Provost Brown. Thanks to all for your advice and your help drafting the statement.

    The UC Working Group is drafting a new policy, APM 011, on academic freedom for non-faculty academic appointees. The language is similar to APM 010, which covers faculty.

    Question: Who will approve the APM?
    Answer: It requires presidential approval and would not go to the UC Regents. Provost Brown will receive the proposal and President Napolitano would need to sign off on it.

    The MOU would supersede the APM in terms of adjudication for represented employees.

    b. LAUC Social Media Coordinator
    R. Smith has shared two messages for Peggy Alexander to distribute, the Academic Freedom Statement from LAUC and registration/agenda details for the Assembly. Send additional thoughts on social media goals/needs to Roger for discussion with Peggy.

    c. Website updates, committee profiles https://lauc.ucop.edu/committees/executive-board

5. Continuing Business
    a. Spring Assembly at Riverside Planning - Thursday March 28ᵗʰ
        i. Logistics update
            ▪ The Assembly website is up https://laucassembly2019.wixsite.com/home/event-info/lauc-assembly-2019

            ▪ Exec Board Meeting / Dinner on Wednesday 27ᵗʰ
            Dinner will be at the Riverside Food Lab. We will start meeting up at 5:30pm to find tables; everyone should arrive between 6:00-6:30pm. Executive Board members will need to save and submit receipts for dinner reimbursement.

            <mark>Action item</mark>: Send a dinner invitation to the Executive Board (R. Smith)

- Happy Hour Plans 28th
    There are two options within walking distance of the Assembly venue.

ii. Preliminary Agenda
UCR UL Steven Mandeville-Gamble will provide the welcome. The Business meeting will include updates from the standing committees. In the past, mid-year committee reports have been posted to the Assembly website and the chairs present highlights at Assembly.

==Action item:== Send instructions for Assembly reports to the standing committee chairs (R. Smith)

Lunch plans are in progress. Options could include trivia, games, or other icebreaker activities.

The afternoon discussion will focus on the value of LAUC and barriers to engagement. The campus discussion notes will be used as a springboard to brainstorm action items. H. Smedberg volunteered to flesh out discussion prompts to keep the discussion focused on forward-looking solutions.

The Assembly Wrap up is scheduled for 3:15-4pm.

==Action item:== Share the agenda with Kent to post on the Assembly website (R. Smith)

iii. Finalize Call for New Librarian Travel Grants (4)
There will not be a call for posters but R. Smith will fund travel grants. The call will go out this afternoon. The deciding factor will be the timestamp on the request. If there is significant interest, another option is to set a short deadline and do a random drawing.

iv. Update on LAUC Connect
The LAUC Connect group will put a summary statement together for the Assembly. LAUC Connect is an example of how LAUC has impacted librarians and librarianship – it demonstrates value.

v. Barriers to Engagement with LAUC
Discussed above ii. Preliminary Agenda.

Question: What about the possibility of a high-resolution LAUC graphic? Would each campus also be interested in a high-resolution graphic for their chapter?

Comments: It would make sense to wrap statewide and campus logos together in one project. There is a student-run graphic design studio at UCSD that might be an option. UCOP's Marketing Communications is another option. R. Smith will continue this discussion after the Assembly.

b. Campus Round Robin

<u>UCB</u>: Interviews for AUL, Digital Initiatives have concluded; interviews for AUL, Administrative Services are coming up this week; next week interviews for Digital Initiatives Librarian begin. Work is beginning on new LAUC orientation procedures for recently hired librarians. The chair has begun sending welcome letters to new librarians.

<u>UCD</u>: LAUC has organized a field trip to the NRLF on Mon 11th. There are open recruitments for Head, Metadata Creation and a Health Library Informaticist. New hires have begun meeting with the LAUC-D Chair or LAUC-D Executive Board representative as part of the library's onboarding process.

<u>UCI</u>: Work has focused on training new librarians, doing undergraduate instruction and purchasing materials. The library has no word on the status of the Provost's Student Excellence Center in the Science Library – this would be campus-run rather than library-run.

<u>UCLA</u>: There have been many recruitments and this is challenging because the Assistant Director of Human Resources retired - the position is currently being re-advertised. The second phase of a marketing/branding effort by the UL is underway with the goal of getting more uniform materials specifically for the library.

<u>UCM</u> – Not present to report.

<u>UCR</u>: There have been a number of recruitments including a new AUL, Digital Library. An outreach position for Archives is posted and interviews for University Archivist just finished The focus has been work on the Assembly.

<u>UCSB</u>: The library reorganization is continuing. Librarians have asked the LAUC SB Executive Board to become involved. There are five open positions. At the next LAUC meeting, the University Archivist will be presenting on the history of UCSB. Members of the Executive Board have begun taking new employees out to lunch to help them feel part of the library community.

<u>UCSC</u>: There are a few positions open and recruitments are underway.

<u>UCSD</u>: There are three open librarian positions: Social Sciences, Life and Health Sciences Collection Strategist and Program Director, Content Acquisitions and Resource Sharing. A Research Data Curation and Metadata Librarian was just hired. The UL announced a plan for interim AULs because there will be two retirements in June. LAUC will be providing input on the process. Discussions have started on how to improve communication with new hires so they understand what LAUC is about. SD also has a LAUC Buddy Program.

<u>UCSF</u>: Librarians continue to pursue research endeavors. They recently held a research retreat and are trying to organize an informal weekly group to discuss projects. Librarians have also been focused on communicating to campus about the Elsevier negotiations and collecting feedback from students and faculty.

Evolving thoughts regarding the LAUC barriers to engagement discussion:

Consider an unconference approach with two tracks - provide examples of the value of LAUC (mentorship/buddy programs, field trips, position papers) and ask groups to formulate a short list to discuss further. This could transition into the barriers discussion, organized along similar lines and informed by the campus discussion notes from fall. Pre-seeding these discussion topics could be helpful because there won't be time to work through the whole process.

2:45 PM: Adjournment