Executive Board Meeting
Thursday February 7th 10am - Noon

Minutes

Attendees: Roger Smith, UCSD (President); Carla Arbagey, UCR (Past President); Heather Smedberg, UCSD (President Elect); Jane Rosario, UCB (Chair); Dean Rowan, UCB (Parliamentarian); Melissa Browne, UCD (Secretary), Lisa Spagnolo, UCD (Acting Chair); Alan Carr, UCLA (Past Chair); Jennifer Chan, UCLA (SLASIAC rep); Joe Ameen, UCM (Vice-Chair); Kent LaCombe, UCR (Chair); Rachel Jaffe, UCSC (Chair); Adele Barsh, UCSD (Chair); Sam Dunlap, UCSD (CPG); Charles Macquarie, UCSF (Chair)

Absent: Becky Marschall, Lindsay Davis, John Sisson, Tom Brittnacher, Josh Hutchinson, Becky Imamoto, Xiaoli Li

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10:01 AM, call to order via Zoom

1. Roll Call, (M. Browne)
    The secretary conducted roll call.

2. Approval of Minutes
    The January minutes were approved.

3. Updates / LAUC Reports
    a. Nominating (C. Arbagey)
        There has been good progress in recruiting candidates for Vice-President and Secretary.

        Action: Share the 2019 Election timeline. M. Browne will follow up with C. Arbagey about a draft calendar.

    b. SLFB (D. Schmitt)
        The SLFB has not met. A call for allocation requests has gone out to campuses and the deadline is Feb 22nd. Allocations will be distributed based on need - this process worked well last year.

        Additional details about plans for increasing staffing as the facilities expand are included on p.2 of the January Executive Board Meeting Minutes.

    c. DOC (J. Hutchinson – not present to report)
        i.   DOC meeting notes are available https://libraries.universityofcalifornia.edu/doc/meetings and are now being updated regularly.
        ii. DOC met to discuss a project to assess the Ask a Librarian service.

d. SLASIAC (J. Chan)

The next meeting will be on Feb 12th. The main agenda items will include updates on the CDL budget and the status of the Elsevier negotiations.

e. SCLG (B. Imamoto – not present to report)

f. Webmasters (C. Hoffner and R. Johnson)

R. Smith, C. Hoffner and R. Johnson discussed the Web Task Force Report and the webmasters have begun work on actionable items. They will be reaching out to consult on additional items. There is some content on the website that they are unable to access and they are trying to figure out this issue as well.

The webmasters worked with the Diversity Committee to implement a new workflow for the *Meet Our Members* section and it is working well.

g. UCOLASC (R. Smith)

The next update will be in March.

h. Standing Committees

   i. R&PD (H. Smedberg)

   The divisional deadline to submit applications is Feb 15th.

   ii. Diversity (X. Li – not present to report)

   iii. CPG (S. Dunlap)

   The CPG is meeting every two weeks. S. Dunlap and D. Rowan have begun editing sections of Position Paper #5. They are making good progress and are on track to meet their March 25th deadline.

4. Housekeeping / Old Business

   a. Updated version of *Acronyms and Initialisms* document (R. Smith)

   R. Smith is following up.

   b. LAUC Social Media Coordinator - Peggy Alexander from UCLA Special Collections

   Send events, announcements, and other materials you would like distributed to Peggy Alexander, palexander@library.ucla.edu to post on LAUC social media accounts

5. Continuing Business

   a. Barriers to Engagement with LAUC: How to Synthesize Responses and Notes

   R. Smith will set up a matrix to compile the campus notes. He may seek help from the Executive Board.

b. Academic Freedom Statement from LAUC (R. Smith)
    R. Smith is part of the *UC Working Group on Privileges, Protections, Obligations and Responsibilities of Non-Faculty Academic Appointees*. It is charged with developing recommendations and guidelines for implementing academic freedom policies for librarians and other non-faculty academic appointees. The working group meetings have been productive. Given these developments, when should the Academic Freedom Statement from LAUC be shared?

    Discussion:
    ▪ Question: Who are the UC Working Group's recommendations going to?
      Answer: That is not clear at this point.

    ▪ Perhaps LAUC should consider issuing its Statement soon, to allow opportunities for the UC Working Group to engage with it.

    ▪ It would be helpful to have an email communication from R. Smith, so all LAUC members are aware of his participation in the UC Working Group.

      Action: Distribute a message to the LAUC membership about LAUC representation on the *UC Working Group on Privileges, Protections, Obligations and Responsibilities of Non-Faculty Academic Appointees* (R. Smith).

c. Spring Assembly at Riverside Planning - Thursday March 28th
    i. Logistics / Next Steps
        ▪ A website with details about registration, lodging and transportation will be up soon.
        ▪ The Assembly will be held in the HUB (Student Union). The program will be paperless and LAUC swag will be available. Planning for the luncheon is ongoing. Tours of the UCR Library will be offered immediately following the Assembly.
        ▪ The Executive Board will meet for dinner on Wednesday 27th.

        Question: Are high resolution LAUC graphics available? If not, what are mechanisms for creating them?

        Action: R. Smith and K. LaCombe will schedule a call to discuss additional details.

    ii. [Preliminary Agenda](#)
        Much of the discussion will focus on barriers to LAUC engagement. The LAUC Connect initiative and fields trips to visit other UC libraries will also be highlighted.

d. Campus Round Robin

UCB: Michael Sholinbeck received a SLA Presidential Citation for his work on the the SLA Diversity, Inclusion, Community, Equity Caucus. https://www.sla.org/about-sla/media-room/press-releases/sla-honors-members-for-strengthening-association/

Metadata Bias event ("brownbag" lunch discussion) held 1/31/2019, put on by LAUC-B Social Justice Events Planning Group. It was very well attended.

Interviews will be held in the next week for the Digital Initiatives and Information Technology, Digital Literacies Librarian, and Scholarly Resources Strategy Librarian.

UCD: The divisional chair rotation is continuing. Candidates recently interviewed for Scholarly Communications Officer – this position is not in the Librarian series. Recruitment for a Cataloging/Metadata Librarian will begin soon.

UCI: Not present to report.

UCLA: The division held a special election to fill a vacant statewide rep position. There are many recruitments underway.

UCM: Recruitments are ongoing. The campus is implementing a new integrative budget process and this is taking up a lot of energy. A new exhibit, *Black Migrants to the Central Valley*, is featured in the library.

UCR: The focus has been on planning for the Spring Assembly. Two recruitments are underway. The next membership meeting will be scheduled for March.

UCSB: Not present to report.

UCSC: Interviews for two librarian positions were just completed.

UCSD: A membership meeting is scheduled for 2/12. The chairs had their quarterly meeting with the UL and received an update on the 2 AULs (Enterprise Services, Collection Services) who will be retiring in June - the goal is to have interims in place before they leave. LAUC - SD members will participate in a library open house event for graduate students. In addition, the library is hosting Love Data Week 2019, which includes workshops and a libguide (https://ucsd.libguides.com/lovedataweek19)

UCSF: Recruitments are ongoing. The visit to UCM was wonderful. It was an opportunity to meet librarians and staff and talk about various library issues. UCSF librarians also saw the Vernal Pools and Grassland Reserve and attended the opening of the *Black Migrants to the Central Valley* exhibit.

Adjournment at 11:18 am