

**Librarians Association of the University of California  
Executive Board Conference Call  
Thursday, August 2, 2018 1-3pm  
Meeting Minutes**

**A. Roll Call (M. Singh)**

1. Absent: Roger Smith, Jennifer Chan, Jerrold Shiroma, Rebecca Imamoto, Dave Schmitt, Leahkim Gannett
2. Present: Carla Arbagey, Dana Peterman, Monica Singh, Brian Quigley, Danielle Kane, David Rios, Peter Rolla, Jill Barr-Walker, Alix Norton, Dean Rowan, Joshua Hutchinson, Dave Schmitt, Ariel Deardorf, Mitchell Brown, Becky Marschall for Alan Carr, Ruth Gustafson for Lisa Spagnolo, Lindsay Davis for Emily Lin

**B. Announcements**

1. Reminder: annual reports for committee chairs are due at the end of the month
2. LAUC committees' transition timeline: From the standing rules: 100.2 LAUC Year The LAUC year is the academic year, Sept. 1 through August 31. Terms of office for officers begin Sept. 1; terms of office for standing committee members begin October.  
Current practice is for committees to start winding up their work in August. In September, local committees decide on LAUC representative and outgoing chairs work on handoff with incoming chairs. Committee work usually starts in October though there are no hard and fast rules on this and some committees may want to start sooner. Only Nominations starts formally in October. Divisional secretaries send their local committee rep information to LAUC secretary and LAUC Chair to pass on to the incoming chairs of each statewide committee.
3. Transition Meeting:
  - i. The transition meeting is set for Thursday August 30<sup>th</sup> at UC San Diego
  - ii. Travel and reimbursement information will be shared / updated as finalized in the week ahead
  - iii. The meeting will also be available via Zoom, details to follow
  - iv. In-person attendees can look forward to light breakfast, lunch at our Faculty Club, and a tour of the Geisel Library
  - v. An agenda is being developed and will be shared when finalized.
4. Letter of thanks from Anne Shaw (MLIS, Berkeley), secretary to the Regents, for recognizing the role that the Secretary of the Board of Regents played in founding University of California libraries :  
<https://ucla.box.com/s/21hm3wdizlbb77n6814dg6my8xboxvej>

**C. Approval of Minutes**

1. 7/10/2018 Executive Board Meeting minutes approved:  
<https://ucla.box.com/s/x581mlghtsebvxn4v3ry63wzs14bu3i>

**D. Review of action items from July 10 Meeting (C. Arbagey)**

1. Roger to send out poll for transition meeting date-DONE
2. Carla to survey board about LAUC promo items-DONE
3. Carla to send out call for travel award to JCLC-DONE. Applications received.  
**Action - Roger and Carla** will decide and notify awardees by August 15
4. Carla to check with Jerrold on changes to Meet our Members Page-DONE
  - i. Jerrold working with Courtney and Ryan to be ready to go in September

5. Carla to draft a welcome letter from LAUC to new ULs. In process. See <https://docs.google.com/document/d/1AFBunlj2seCKsMdAMdud280ka281XIeC4rB3oNCR65k/edit?usp=sharing>  
**Action – All:** please send feedback and comments to Carla

#### E. LAUC Advisory to UC Library Cooperative Groups

1. Systemwide Library and Scholarly Information Advisory Committee/SLASIAC (J. Chan)
  - i. No update
2. Shared Libraries Facilities Board/SLFB (D. Schmitt)
  - i. No SLFB news or meetings since the last Exec Board meeting.
3. Shared Content Leadership Group/SCLG (B. Imamoto)
  - i. No update
4. Direction and Oversight Committee/DOC (J. Hutchinson)
  - i. Housekeeping continued—DOC will move to 2x 1-hour meetings per month (rather than 1x 2-hour meeting)
  - ii. All the SILS Phase 3 Expertise Groups were decided upon and should have now been announced. Discussion about SILS communications (e.g., listserv; distribution via ULs) continued.

#### F. LAUC Reports

1. Standing Committees
  - i. Research and Professional Development (R. Smith) – no new updates
  - ii. Diversity (A. Deardorff) – no new updates
  - iii. Committee on Professional Governance (M. Brown) – no new updates  
Position paper 5 Task Force - no word yet.  
**Action - Carla** to contact task force for update and will also coordinate between the task force and the LAUC Board over the next term.
2. General Web Manager (J. Shiroma)  
Primary web manager Courtney with backup Ryan. Decision to have two people for web management so there's always someone available for any contingencies.

#### G. New Business

1. LAUC Promo Items Survey Results
  - i. Power Banks and Canvas Totes are winners and good for librarian visibility on campuses. Carla will distribute bags and powerbanks to each divisional chair for librarians on their campuses.
  - ii. Board discussed and approved the use of the President's fund for professional development and equipment for LAUC.
2. PI eligibility of librarians across UC campuses
  - i. PI eligibility and procedures not uniform across campuses. On some campuses librarians can only be co-investigator with AUL or UL as PI, while affiliated librarians have automatic PI status on the same campus. On other campuses librarians can get exceptional PI status, and on some campuses they have automatic PI status. This becomes an issue for doing cross campus collaborative research.  
**Action: Carla** to talk to Roger and help shepherd getting uniformity across campuses and PI status for every librarian next year.

#### H. Campus Reports

1. UCD
  - i. Academic Personnel
    1. Appointments: Megan Van Noord has been appointed as Health Sciences Librarian, starting September 1, 2018 (just in time for the LAUC census).

2. Recruitments: All librarian-level recruitments are closed at this time. Non-librarian academic (Scholarly Communications Officer) and executive-level (Director of Finance and Senior Director of Development) recruitments are in various stages with no announcements at this time.
  - ii. LAUC-D: The outgoing and incoming LAUC-D Executive Boards will be meeting next week to work on details for the implementation of the alternative leadership continuity plan for 2018-19, in the absence of a candidate for the chair role. Also this month: CAPA leading a librarian review informational session; Program Committee organizing a tour of the new Manetti Shrem Art Museum on campus.
2. UCSC
    - i. Several new staff have been hired in Circulation, Reserves, Collection Maintenance, Finance
    - ii. New exhibit on Robert Heinlein, science fiction, and comics opening soon in Special Collections: <https://guides.library.ucsc.edu/speccoll/exhibits>
    - iii. LAUC-SC having its last Executive Council meeting on August 16th, will do end of year reporting and transitioning for next year
    - iv. LAUC-SF librarians visiting SC campus August 17th
  3. UCM
    - i. CLIR Postdoctoral Fellow in Data Curation for the Sciences and Social Sciences, Kathleen (Katie) Coburn, hired: [www.clir.org/fellowships/postdoc/fellowsupdate/](http://www.clir.org/fellowships/postdoc/fellowsupdate/)
    - ii. Launching three-year Zero-Cost (OER) Course Materials Grant: [libguides.ucmerced.edu/oer/about\\_oer](http://libguides.ucmerced.edu/oer/about_oer)
      - a) Opens Aug. 1 and closes Sept. 30; award notifications on Oct. 5
      - b) Hoping to award 4-5 grants in Fall 2018; materials to be used in Spring 2019
        - i. \$1,000: one-time award for adopting an existing OER and/or using Library licensed materials
        - ii. \$1,500: one-time award to modifying an existing OER
    - iii. Gearing up for fall instruction (Aug. 22), which will include a new GE course with a nature of inquiry focus, SPRK 001 Spark Seminar: [catalog.ucmerced.edu/preview\\_course\\_nopop.php?catoid=11&coid=38819](http://catalog.ucmerced.edu/preview_course_nopop.php?catoid=11&coid=38819)
  4. UCSD
    - i. Personnel: Jeffrey Loo started in July as our new Clinical Librarian. Also, two new librarians started in June, Erin Glass as Digital Scholarship Librarian and Stephanie Labou as Data Science Librarian. Several open librarian positions are in recruitment, including Biological Sciences Librarian and Collection Strategist for Biology, Health, and Marine Sciences.
    - ii. This week UCSD is hosting the Force11 Scholarly Communications Institute. Several librarians are taking part.
    - iii. We recently hosted a HathiTrust workshop called "Digging Deeper, Reaching Further". Twelve librarians from outside our library, from Southern California and Arizona, joined twelve local librarians as participants in the workshop.
    - iv. Our Library Sustainability Committee organized our participation in Plastic Free July.
    - v. Staying with Millenium until systemwide ILS is robust.
  5. UCI
    - i. Personnel: Interviews for the Research Librarian for Visual Arts have concluded.
    - ii. Ex Libris Primo and Alma went live on 7/30 after a brief delay.
    - iii. LAUC-I ad hoc draft report on Highlighting Librarian contributions will be completed on 8/14 and I or John (chair 2018/2019) will share with the group once its final.
    - iv. Several librarians will be undergoing instructor training for Software Carpentry.
  6. UCSF
    - i. Library reorganization - more info in coming months, start date October 1
    - ii. [OKR implementation](#) plan

- iii. The Makers Lab is preparing to support the "[3D Printing for Health Science Students](#)" elective, open to physical therapy students in fall and all UCSF students going forward.
- iv. The Library has launched the [Makers Lab Crowdfund campaign](#), with the goal to raise \$10,000 in three months for 3D printing consumables (or filament) in the Makers Lab.
- v. August collaborations: happy hour with Berkeley librarians & visit to Santa Cruz

## 7. UCLA

- i. Personnel: Courtney Dean has been appointed new head of the Center for Primary Research and Training (CFPRT) as of July 31. The unit is part of the Outreach and Engagement Team of Library Special Collections. Courtney's previous UCLA Library experience includes Processing Archivist for the CFPRT. Joshua Gomez will be the new Head of Core Systems, which oversees the Library Web Services Team, effective August 6. Julia Glassman, Research & Instruction Librarian at Powell Library, is resigning effective August 17 to accept a position as Young Adult Librarian at the Goldwyn Hollywood Branch of the LA Public Library. Julia has been with UCLA since 2012. Liz Cheney, Science & Engineering Librarian, has also left UCLA to accept a position at Cal State Northridge. Nora Franco started August 1 as the new Consumer Health Librarian in NNLM PSR at the Biomedical Library. M. Wynn Tranfield will be the new Physical and Basic Sciences Librarian for the Sciences User Engagement Team effective August 8.
- ii. UCLA Scholarly Communication Librarian Jennifer Chan was selected to receive the first Library and Information Technology Association (LITA) scholarship to attend the 2018 ALA Leadership Institute, <http://www.ala.org/news/member-news/2018/07/lita-awards-first-ala-leadership-institute-scholarship-jennifer-chan>.
- iii. UCLA librarians Kelly Besser, Library Special Collections, and Dalena Hunter, Ralph Bunche Center for African American Studies, along with Shani Miller, Ethnomusicology Archives, were featured panelists at the 2018 San Diego Comic Convention (Comic-Con) session, *Beyond Wakanda: Intersectional Afrofuturism*, <https://dailybruin.com/2018/07/22/comic-con-panel-discusses-afrofuturism-in-black-panther-octavia-butlers-works/>.
- iv. UCLA music librarians Callie Holmes and Matthew Vest received the Music Library Association's "Best of Chapters" winning nomination for their presentation *After the Canon: Developing Divergent and Local Collections at UCLA*, given at last year's Music Library Association California Chapter meeting.
- v. The UCLA Library Assessment for Change Team (ACT) will be offering two workshops this month, *Introduction to Assessment* on August 21 and *Data Lake – Hands-on Assessment Workshop* on August 28.
- vi. The UCLA University Librarian is featured in this blog post, *The OA Interviews: Virginia Steel, Norman and Armena Powell University Librarian at UCLA*, <https://poynder.blogspot.com/2018/07/the-oa-interviews-virginia-steel-norman.html>.

## 8. UCB

- i. Current and upcoming recruitments include: Head of the Arts & Humanities Division; Digital Archives & Technologies Librarian at the Bancroft Library; Electronic Resources Librarian; and Sociology, Demography & Quantitative Research Librarian. Two AUL recruitments this fall: one for Digital Initiatives & Information Technology and one for Administrative Services.
- ii. The merger of the Public Health Library into the Bioscience, Natural Resources & Public Health Library is making progress. With the merger, two librarians have new roles within the Life & Health Sciences Division: Debbie Jan is now the Optometry & Health Sciences Librarian and Michael Sholinbeck is now the Public Health Librarian.
- iii. Last week's workshop by Nicole Cooke (UIUC) on *Considering Cultural Competence: Reframing our LIS Practice & Research* was a success – 24 people attended including two librarians from UCSF.
- iv. Like last year, two librarians from the National Library of Technology (NTK) in the Czech Republic will be visiting Berkeley in October to learn more about our services and initiatives.

9. UCSB – no update

10. UCR

- i. In mid-July Krista Ivy left UCR for a position as Reference and Instruction Librarian at Crafton Hills College.
- ii. Recruitments: Interviews for the Medical Education and Clinical Outreach Librarian have concluded. The UCR Library Director of Planning and Budget and three other staff positions are open.
- iii. Ex Libris Primo and Alma were launched with only a five-day delay on July 21.
- iv. While officially LAUC-R is still without a Vice-Chair/Chair-Elect for 2018-2019, we anticipate an election soon to fill this position.
- v. Carla is now the Collection Strategist for Arts and Humanities (in addition to continuing as Collection Strategist for Science, Technology, Engineering, and Math until that position is posted and filled.)
- vi. Thank you, Carla, for your leadership with LAUC and your participation on the LAUC-R Executive Board this year!

I. President's message to the Board: "Thank you everyone for your commitment to LAUC this year, and for your hard work and dedication in serving on the Executive Board! If anyone is in need of letters of recommendation for your review or other purposes, please let me know, I am happy to help you out!"

J. Meeting adjourned at 2:01pm

K. Transition meeting on August 30, 9am, via Zoom and in-person at UCSD.