

**Librarians Association of the University of California  
Executive Board Conference Call  
Thursday, July 10, 2018 1-3pm**

**Meeting Minutes**

- A. Roll Call (M. Singh)
1. Absent: Absent: Ariel Deardorff, Peter Rolla, Leahkim Gannett, Jerrold Shiroma, Rebecca Imamoto, Dave Schmitt
  2. Present: Carla Arbagey, Roger Smith, Dana Peterman, Monica Singh, Brian Quigley, Lisa Spagnolo, Danielle Kane, Alan Carr, Lindsay Davis (for Emily Lin), David Rios, Jill Barr-Walker, Alix Norton, Jennifer Chan, Dean Rowan, Joshua Hutchinson, Mitchell Brown, Charlie Macquarie
- B. Announcements/Updates
1. Website Usability Task Force – team has been formed and is up and running. Should have results soon.
  2. Webmaster and News Manager Positions – future Webmaster position filled; Cody Hennessey, current News Manager, will also be stepping down and a Berkeley librarian has stepped up and is working with Cody on transitioning to this role. All good to go for next year.
  3. Elections completed. LAUC position paper approved. Heather Smedberg (UCD) voted in as next LAUC Vice Chair/Chair Elect and Melissa Browne (UCD) voted in as next LAUC secretary.
  4. LAUC turnover meeting to be held the second half of August at UCSD.  
**Action** – Roger Smith to send out doodle poll to determine date.
- C. Approval of Minutes
1. June 7 Minutes approved: <https://app.box.com/file/299088312838>
- D. Review of action items from June 7 Meeting (C. Arbagey)
1. Carla to send out call for new webmaster – done.
  2. Carla to look at purchasing LAUC swag, others to send suggestions – in process.  
**Action** – Carla to survey board about which items to purchase
- E. LAUC Advisory to UC Library Cooperative Groups
1. Systemwide Library and Scholarly Information Advisory Committee/SLASIAC (J. Chan)
    - i. SLASIAC released Call to Action document
  2. Shared Libraries Facilities Board/SLFB (D. Schmitt)
    - i. July 20 meeting is cancelled. Some updates:
      1. Erik Mitchell named chair of SLFB for 2019/2020.
      2. SLFB is moving forward with procurement of shared Inventory Management System for the two RLFs, as decided earlier in 2018.
      3. CA state budget signed has allocation for NRLF4, so will be proceeding. Next step is to hire a contractor.
      4. Exceptional deposits for UCSB (SRLF) and UCD (NRLF) are proceeding. UCI gathering data to form exceptional deposit request for vote later in 2018.
  3. Shared Content Leadership Group/SCLG (B. Imamoto) – no update
  4. Direction and Oversight Committee/DOC (J. Hutchinson)
    - i. DOC is beginning to take on the role of nominating campus reps for the SILS phase 3

- ii. DOC discussed the issue of CKG rosters that are out of date. Word should have gone out to CKG chairs, but on an individual level, if you are on a CKG, please do glance at the roster and verify that it's updated for your campus (tell your chair if there's something that needs to change).

#### F. LAUC Reports

1. Standing Committees
  - i. Research and Professional Development (R. Smith)
    - a. Committee has been receiving reports from research grantees.
    - b. New more uniform template for submitting grant applications is almost complete.
  - ii. Diversity (A. Deardorff) – no update
  - iii. Committee on Professional Governance (M. Brown) No update since the June meeting.
2. General Web Manager (J. Shiroma) – new Webmaster is working with Jerrold on transition. See Announcements Item 2 above.

#### G. New Business

1. Do we know when & where the transition meeting will be? Doodle poll to go out soon. See announcements Item 4 above.
2. Suggestion to revise Meet our Members page: <https://lauc.ucop.edu/meet-our-members>  
**Action** - Carla to check with Jerrold on the possibility of sorting featured members by campus with name, position title and date featured. Check into putting up photos of 6 or so recently featured members and archiving the rest. Or thumbnail photos with name and title and organize under each campus.
3. Update on sponsorship of JCLC Conference (see <http://www.jclcinc.org/conference/2018/>)  
The previously discussed \$5000 in LAUC sponsorship of conference is not tenable, so board members supported funding \$1500 in travel expenses for each of three LAUC librarians.  
**Action** – Carla to put out call for librarians seeking funding for conference attendance soon (before early registration deadline.)

#### H. Campus Reports

1. UCR
  - i. Diane Bisom, Associate University Librarian for the Digital Library retired July 1 adding to those names already shared last month.
  - ii. We have started with the interviews for the Medical Education and Clinical Outreach Librarian. The interviews should be completed by the end of the month.
  - iii. Hearing no news to the contrary, we will be implementing Alma/Primo next week.
2. UCSD
  - i. No librarian retirements in June and a handful of staff retirements
  - ii. 2 recruitments: digital archivist (hired and will be announced shortly) and active recruitments metadata analyst for research data curation
  - iii. Campus withdrew from ILS project until systemwide system is mature. Continue with Millenium for now.
3. UCB
  - i. Cody Hennessy (Instruction Division) was elected Vice-Chair/Chair-Elect
  - ii. Public Health Library closed June 1 to merge into the Bioscience, Natural Resources and Public Health Library
  - iii. Institute for Research on Labor & Employment (IRLE) Library is closing – not many details yet but items from the collection have been offered to other campus libraries so they can continue to be made available
  - iv. Recruitment for Head of the Arts & Humanities Division is underway; recruitments for an E-Resources Librarian and the AUL for Digital Services are forthcoming
4. UCD
  - i. Academic Personnel:
    1. Appointments: Beth Callahan was appointed AUL for Research and Learning (previously Department Head of Research Support Services). Alesia McManus was appointed Interim

Head of the Research Support Services Department. Erik Fausak joined us on July 1 as Health Sciences Librarian. Michelle Polchow will be joining us on August 7 as the Electronic Resources Librarian.

2. Recruitments: The recruitment for the Warren Winiarski Wine Writer Collection Fellow (2-year appointment) is still in process. A new recruitment for a Scholarly Communications Officer and Program Lead was recently posted, with an initial review date of August 27th (an academic administrator position, not in the librarian series). Executive-level recruitments continue for a Director of Finance and a Senior Director of Development.
  - ii. LAUC-D: LAUC-D will be holding a special general membership meeting on July 19th to discuss leadership continuity for 2018-19 in the absence of officer candidates. Otherwise, we are closing out projects for 2017-18, including updates to peer review support documents.
  - iii. Campus-wide
    1. Prasant Mohapatra has been selected as the new Vice Chancellor of Research; he has been an advisor to the library's Data Science Initiative.
    2. A final version of the campus strategic plan will be coming out later this month, with the library as a key player and partner in several aspects in support of research and teaching missions.
  5. UCSB – no update
  6. UCM
    - i. No library representation on new provost hiring committee
    - ii. Library representation on three committees under the new general education change committee.
    - iii. Working with nonsenate group on Diversity and Inclusion to get more diversity representation.
  7. UCSF
    - i. New metadata analyst, Cathleen Lu, starts 7/30
    - ii. Library Research Group hosted its 4th Research Retreat (all-day off-campus retreat meant to provide time to work on writing & research projects)
    - iii. "Addressing Microaggressions in the Library" training given by Office of Diversity & Outreach, additional workshop on microaggressions to follow in July
    - iv. No-meeting Fridays at UCSF Library!
  8. UCI
    - i. Alma/Primo goes live on Monday the 16<sup>th</sup>
    - ii. The LAUC-I Program Committee in collaboration with Special Collections and Archives Department held a program called: *"What are Community Archives?"* by Dr. Michelle Caswell from UCLA.
    - iii. Summer quarterly meeting will include a report from an ad hoc committee on highlighting librarian achievements.
  9. UCSC
    - i. Alma/Primo went live on June 20<sup>th</sup> - implementation teams are offering office hours, training
    - ii. Finalized Strategic Directions and Mission/Vision/Values documents for the Library. Will discuss next week at All Staff meetings, will share when public
    - iii. Have draft of new LAUC-SC website up for membership feedback, will go live at end of August
  10. UCLA
    - i. Personnel: Ednar Segura, new Digitization Workflow Coordinator (non-librarian) started on June 11.
    - ii. LAUC-LA and UCLA Library Staff Association are hosting the 4<sup>th</sup> annual "Trivia Night" event on August 7.
    - iii. The Assessment for Change Team (ACT) is sponsoring the two-part workshop, *Introduction to Assessment* on August 21, followed by hands-on session to begin assessment projects on August 28.
    - iv. ACT is also interested in compiling a list of assessment contacts from UC campuses, similar to a list created by CSUs. It could include individual assessment librarians or a group of staff members charged to work on assessment. They have a contact for UCB. Please send name(s) and email address(es) to Simon Lee, [simonlee83@library.ucla.edu](mailto:simonlee83@library.ucla.edu).
- I. Meeting adjourned at 1:50pm  
Next conference call date/time: Thursday, August 2, 1-3pm at <https://ucengage.zoom.us/j/863198940>