

Librarians Association of the University of California  
Executive Board Conference Call  
Thursday, May 3, 2018 1-3pm

## Minutes

- A. Roll Call (M. Singh)
1. Absent: Danielle Kane, Alix Norton, Jerrold Shiroma, Leahkim Gannett, Rebecca Imamoto, Dave Schmitt, Emily Lin
  2. Present: Carla Arbagey, Roger Smith, Dana Peterman, Monica Singh, Brian Quigley, Lisa Spagnolo, Alan Carr, David Rios, Peter Rolla, Jill Barr-Walker, Jennifer Chan, Dean Rowan, Joshua Hutchinson, Ariel Deardorf, Mitchell Brown
- B. Announcements
1. Position Paper 5 Revision Task Force has been formed. Shu Liu of UCI will be the liaison to the LAUC Exec Board. Other TF members are Adam Siegel (Davis), Miki Goral (LA), and Jean Dickinson (Berkeley)
  2. Carla has made travel arrangements to attend the May 23 Regents meeting at UCSF Mission Bay to present our resolution on UC's 150<sup>th</sup> – will e-mail them a copy and present a shorter version during public commentary
  3. Carla to attend and comment on importance of libraries and librarians to higher education in California at a hearing of the State Assembly Select Committee on the Master Plan for Higher Education in California (to be held Friday, May 4 at UC Riverside; agenda: [https://a24.asmdc.org/sites/a24.asmdc.org/files/pdf/Agenda%20-%20Select%20Committee%20Master%20Plan%20May%204\\_0.pdf](https://a24.asmdc.org/sites/a24.asmdc.org/files/pdf/Agenda%20-%20Select%20Committee%20Master%20Plan%20May%204_0.pdf))  
The committee should know that the library provides student services for academic and professional initiatives and the Master Plan does not account for student and faculty library needs and is not providing the materials needed for the work students and faculty are supposed to be doing (Data Peterman)
- C. Approval of Minutes
1. 3/23/2018 Assembly minutes approved: <https://app.box.com/file/290205921545>
  2. 4/5/2018 Executive Board Meeting minutes approved: <https://ucla.box.com/s/50egwivur6d8qzy914u9qrcrcak2y08z>
- D. Review of action items from April 5 Meeting (C. Arbagey)
1. Ariel to send Carla information on sponsoring JCLC Conference-done
  2. Carla to look into available funds for above sponsorship-pending
  3. Carla to send a call for volunteers to serve on PP5 Task Force-done
  4. Roger to look into potential VP nominees from UCSD-pending. **Action - Roger** to inform us very soon. **Action – Exec Board** to vote to suspend bylaws to allow UCSD candidate to run after candidate has confirmed.
  5. Carla to draft a template welcome letter for new ULs-pending **Action - Roger** to send Carla draft he used for UCSD's new UL
  6. Assembly feedback: Danielle to find form last year, Roger to share for next year-done.
  7. Carla to send e-mails in support of the ARSC position on the CLASSICS Act-done.
- E. LAUC Advisory to UC Library Cooperative Groups

1. Systemwide Library and Scholarly Information Advisory Committee/SLASIAC (J. Chan)
  - i. UCOLASC support for “Principles of Publisher Agreements” document discussion  
**Action – Jennifer** to take LAUC’s discussion of this topic (section G.2 of these minutes) back to SLASIAC
2. Shared Libraries Facilities Board/SLFB (D. Schmitt)
  - i. The SLFB has voted on accepting the exceptional deposit from UCSB in 2018/2019. The results of the vote have not been officially announced (as of 4/30) but there was no expressed dissent to the idea, so it will likely be approved. The full impact of this remains to be seen, but SRLF is planning to hire additional staff and purchase new book trucks, and there likely will be a hiatus for other deposit work, though the goal would be to keep impact of other campus deposits to a minimum.
  - ii. There has been no word yet about the individual campus allocations for 18/19, based on the request system set up this year. I expect that we will hear after the UCSB deposit approval is finalized. There was no meeting this month.
3. Shared Content Leadership Group/SCLG
  - i. No report
4. Direction and Oversight Committee/DOC (J. Hutchinson)
  - i. [UC Systemwide Libraries instance on eScholarship](#) has been created, with 14 documents currently hosted.
5. Committee on Library and Scholarly Communication/UCOLASC (C. Arbagey)
  - i. 10/25/2017 minutes posted:  
<https://senate.universityofcalifornia.edu/files/committees/ucolasc/ucolasc-10-25-2017-minutes.pdf>
  - ii. “[Principles for Publisher Agreements](#)” has been endorsed by UCOLASC and is ready to share to a wider audience for feedback (see New Business below)
  - iii. Next meeting is May 19 and Carla will bring LAUC board’s feedback on these documents.  
**Action- All** – please send feedback on these documents to Carla before the May 19 meeting.

## F. LAUC Reports

1. Standing Committees
  - i. Research and Professional Development (R. Smith)
    1. Webform to make submissions easier is under development.
  - ii. Diversity (A. Deardorff)
    1. Work continues on diversity survey and new name for committee.
  - iii. Committee on Professional Governance (M. Brown)
    1. LAUC Executive Board has formed a working group to draft a revision to Position Paper no.5. CPG is providing feedback from campus discussions to the working group. CPG will be reviewing LAUC-SB revisions to their local bylaws and provide feedback and any recommendations so the bylaws can be voted on during the June elections.
2. General Web Manager (J. Shiroma)
  - i. Carla reported that the LAUC website was hacked and content has been unavailable for the last 10 days. The web development company that did the website upgrade a few years will restore content from the backup server and add security patches to the LAUC website for \$2500. They will provide ongoing security and maintenance of our site for an additional annual fee of \$6000, up \$1000 from our current \$5000 annual contract for ongoing maintenance and hosting, not security. For now the website needs to be up and running, but in the long term will look into other hosting options and pricing. Per Julie LeFevre, former LAUC webmanager, the UCOP hosted website was determined to be cumbersome and difficult to make changes to, so LAUC opted for working with a web development company.
  - ii. LAUC website is currently the archive for LAUC materials. Explore options for the future in the next few years.

Action – Roger and LAUC to follow up with this next year

## G. New Business

1. Preliminary study on sexual harassment experiences of UC library employees (Jill Barr-Walker)
  - i. Study protocol draft here: [https://docs.google.com/document/d/14b1Gr4VSE6VAPyfT7A80\\_-XnYD6Od1I7NGeQUXiok38/edit?usp=sharing](https://docs.google.com/document/d/14b1Gr4VSE6VAPyfT7A80_-XnYD6Od1I7NGeQUXiok38/edit?usp=sharing)
    1. Core research study team at UCSF, will have advisory team with members from each campus to make sure everyone's needs are represented. Ideally ULs should be not opposed to this study, nor to results being shared within and outside UC.
    2. LAUC support for this study to continue beyond this year.  
Action – Divisional Heads to talk to their ULs about getting support for this study.  
Action – Jill to create a letter for ULs and send to Div heads.  
Action – Divisional Heads to assist with getting survey to all library employees
2. Discussion of the UCOLASC-endorsed "[Principles for Publisher Agreements](#)"
  - i. Agreed that this is an aspirational document, both provocative and bold, and the worldwide environment is moving in this direction. There are execution oriented questions not addressed by this document: how will these principles can be enforced particularly with certain high ranking journal publishers; what degree of enforceability will there be either at CDL or individual library level. Any LAUC endorsement will have to acknowledge challenges for libraries in providing services when someone falls outside these principles.
  - ii. Action – Carla to find out if UCOLASC wants LAUC endorsement.
  - iii. Action – All. Send Carla comments and feedback on document to share with UCOLASC.
  - iv. Action – Jennifer to share LAUC's concerns with SLASIAC.

## H. Campus Reports

1. UCR
  - i. Andrew Lippert joined Special Collections & University Archives (SCUA) as the Processing Librarian. April 30 was his first day. He comes to us from the American Philosophical Society in Philadelphia.
  - ii. FTE in SCUA remains the same with the addition, above, but the departure of LAUC-R Guest, Zayda Delgado, formerly SCUA Public Services Assistant (or so says the informal network).
  - iii. LAUC-R Programs Committee and UCR Library are cosponsoring the return of a NASA JPL astronomer to campus. Trina Ray's presentation, *Cassini's Legacy: Saturn's Secrets Revealed*, will be on Thursday, May 10, from 4:00 – 5:00 pm in the HUB. Trina has received numerous awards, including a NASA medal for Exceptional Service, and is an active public speaker for NASA.
2. UCSB (nothing to report)
3. UCM
  - i. Held recognition for first winners of newly established undergraduate research award. Work will be archived in eScholarship.
  - ii. With funding from a campus climate Diversity, Equity, and Inclusion Grant, the library held a Living Library event where attendees checked out members of the staff for a 20-minute conversation.
  - iii. LAUC-M is developing a memo to articulate principles and priorities that should be followed as campus administration makes decisions about allocation of library space.
  - iv. Will be onboarding a new digitization coordinator and conducting interviews for data curation specialist (CLIR postdoctoral fellow).
4. UCSD
  - i. Archiving practices: We just dealt with about 5 boxes of physical archives, by finding a permanent-ish place to house them and creating a finding aid. No policy yet on digital archives –

we're using our Library intranet for minutes, agendas, and policies, so presumably we will follow the Library's archiving policies for that information

- ii. Updates: Biggest news is that Erik Mitchell started on April 16 as our new UL. One task he is working on is looking at the charges and practices of our management groups. He'll also be meeting with individual program directors (i.e. department heads).
  - iii. LAUC-SD hosted our annual Librarian Shadow Day for MLIS students. Our Mentoring Committee organizes this event every year. This year we had 30 students take part. One of the popular and successful activities, which we tried last year and continued again this year, is a "speed dating" activity, in which the students get to spend several minutes talking to a librarian before moving on to the next one.
  - iv. We had several events in support of National Preservation week: preserving family cookbooks was one
  - v. On April 25 our Library Diversity and Inclusion Committee (which includes LAUC-SD representatives) and two of our library programs are co-sponsoring a talk by Dr. Safiya Noble on the political and social implications of algorithms.
  - vi. Strong library recruitment for 5 years, and it continues at a healthy clip
5. UCLA
- i. The LAUC-LA spring assembly and presentation of the Librarian of the Year Award will be Monday, May 14.
  - ii. Personnel: Jillian Cuellar, Head of Collection Management for Library Special Collections, is leaving UCLA May 31 to accept a position as Head of Special Collections at Tulane University.
  - iii. We lost former colleague Deborah Whiteman on April 1. She joined UCLA Library in 1997 as a library assistant, then received her MLIS and worked as Rare Books Cataloger until her departure from UCLA in 2009.
  - iv. In celebration of the 70<sup>th</sup> anniversary of both the UCLA East Asian Library and the Asian Languages & Cultures Department, the roundtable discussion *Beyond Geopolitical Imaginaries: A Trans-Pacific Perspective*, will be held on Monday, June 4.
  - v. On May 2, the East Asian Library hosted an event with several speakers for the Grand Presentation of the *Encyclopedia of Buddhist Arts*.
  - vi. The East Asian Library and the Terasaki Center for Japanese Studies hosted a panel discussion on Japanese archival materials on April 30, also part of the 70<sup>th</sup> anniversary events.
6. UCB
- i. Academic review working group has been appointed and is planning an environmental scan of all UC campuses to see how they appoint their peer review committee members. Once they examine other models we will see whether we can improve our process. Divisional academic review committees can expect calls from this working group.  
**Action –Brian** to share results with Carla
  - ii. New Environmental Design Librarian Processing Archivist and a temporary Bancroft Library Digital Projects Archivist started within the past month.
  - iii. Recruitments for AUL for Digital Initiatives, Head of Arts & Humanities Division, and E-Resources Librarian will begin this summer.
  - iv. LAUC-B assembly last week had good conversations with Executive Vice Chancellor and Provost Alivisatos around campus strategic planning and the role of libraries.
  - v. Draft campus strategic planning report has been released for feedback. Two areas where library involvement seems important: 1) supporting the proposed large-scale signature initiatives, one of which is "inclusive intelligence" to make sure algorithms are fair and not opaque and to bring people from all backgrounds into the development of artificial intelligence; 2) supporting improved and expanded undergraduate discovery experiences to make sure every undergrad has a research experience.

- 7. UCI
  - i. Madelynn Dickerson, the new History and Digital Humanities Librarian, started on May 1<sup>st</sup>
- 8. UCSF
  - i. Archivists' awards
    - 1. Kate Tasker & Charlie Macquarie received the Society of American Archivists C.F.W. Coker Award, which recognizes outstanding work that involves innovative development in archival description. They were recognized for co-authoring "UC Guidelines for Born-Digital Description."
    - 2. Kelsi Evans was [recognized](#) by the UCSF Department of Surgery for her Feb. 2017 [UCSF Archives blogpost](#) chronicling Dr. Kountz' life in honor of Black History Month, which was used in developing a story about historic UCSF kidney transplant patient Richard Schielke and his trailblazing African-American transplant surgeon Samuel Lee Kountz.
  - ii. Strategic plan projects expected to be completed by the end of 2019
    - 1. Empower UCSF patients and the community to engage with their health
    - 2. Education & Technology Core —Technology, Expertise, Community
    - 3. Learn with the Library: Open Science Education for all UCSF
    - 4. A UCSF Online, Open Lending Library (digitization of 12,500 print titles)
    - 5. Parnassus Library Services Transformed (space redesign)
  - iii. LAUC organized a visit to San Francisco Public Library (more info & photos [here!](#))
- 9. UCSC
  - i. ILS implementation: New go-live date is June 20<sup>th</sup>
  - ii. Created [public-facing website](#) with information/FAQ/timeline on upcoming serials cancellation in May 2019. Geared mostly towards faculty to gather feedback about the journals and databases they use.
- 10. UCD
  - i. Librarian Recruitments: Campus interviews have taken place for the Electronic Resources Librarian position. Interviews for the Health Sciences Librarian were held in February, and there has been no further announcement at this time. The Warren Winiarski Wine Writer Collection Fellow posting closed on April 23rd. We also have an opening for our Senior Director of Development – this is an important role in a managerial series.
  - ii. LAUC-D activity: At our Spring Membership Meeting next week we will discuss outcomes of a clarification for our peer review process related to delegation of authority. Despite substantial work of the Nomination and Election Committee, there is not a candidate standing for Chair at this time (we currently have an appointed Vice-Chair). Next steps will be discussed given the lack of explicit provision for *pro tem* appointments in our by-laws.
  - iii. Library-wide: There have been improvements to several of the library's study spaces, with two of these in particular distinguished by "byPhilanthropy" blue bows indicating the upgrade was achieved through giving efforts. The Library Study Space Team was awarded a campus Citation of Excellence for its work in this area. An individual Citation of Excellence was awarded to long-standing staff member Lee Riggs for his steadfast service to library patrons through information services; tours and orientation sessions, particularly for international students; and representing the library at numerous campus events.

I. J. Adjournment at 2:20pm

Next conference call date/time:

Thursday, June 7, 1-3pm at <https://ucengage.zoom.us/j/863198940>