

Statewide Assembly
Friday, March 23, 2018
UCSF Mission Bay Campus
Meeting Minutes

9:30 Welcome and assembly agenda by Carla Arbagey

9:40: Welcome from UCSF University Librarian, Chris Shaffer

10:00: Business Meeting called to order by Carla Arbagey.

1. Roll call of executive board, divisional chairs and delegates, Secretary Monica Singh

President: Carla Arbagey

Vice-President/President Elect: Roger Smith

Past President: Dana Peterman

Secretary: Monica Singh

Parliamentarian: Dean Rowan

Division Chairs and Delegates:

Berkeley: Brian Quigley (Chair), Jane Rosario (Chair Elect), James Eason, Melissa Stoner

Davis: Lisa Spagnolo (Chair), Christine Cheng

Irvine: Colby Riggs (Past Chair for Danielle Kane), Nicole Helregel

Los Angeles: Alan Carr (Chair), Joseph Yue, Sangeeta Pal, Iris Garcia

Merced: Emily Lin (Chair), Lindsay Davis (Chair elect)

Riverside: David Rios (Chair), Michele Potter

San Diego: Adele Barsh (Chair Elect for Peter Rolla), Stephan Enlabli

San Francisco: Jill Barr-Walker (Chair), Charles Macquarie (Chair Elect)

Santa Barbara: Leahkim Gannett (Chair), Martha McTear

Santa Cruz: Alix Norton (Chair), Rachel Jaffe (Chair elect), Ken Lyons

2. LAUC Standing Committee Reports

- a. Committee on Professional Governance, Chair Mitchell Brown

- i. As of March 19, 2018, the LAUC Committee on Professional Governance (CPG) has held one conference call and conducted an exchange of ideas and information via email with both committee members and other LAUC members to successfully complete the committee's general charge and specific charge for 2017-2018.
- ii. The Committee discussed how to conduct campus level discussions of LAUC Position Paper #5, "The Academic Librarian in the University of California." This important position paper affirms the academic and professional status of librarians, and that librarians should have a voice in shaping the future of the UC libraries. The review is working to incorporate the opinions and feedback from all LAUC divisions. Feedback will be gathered from roundtable discussion at the LAUC Assembly on March 23, 2018 at UC 2 San Francisco. A Google Doc form was created for online comments. CPG has received comments from several LAUC campuses interested in addressing academic freedom for librarians.
- iii. LAUC-SB contacted CPG to review revisions to bylaws and provide feedback and any recommendations. This is an ongoing task and should be an annual activity for all division

- b. Committee on Diversity, Chair Ariel Deardorff

- i. The committee recruited 7 LAUC members to profile on Meet our Members
- ii. The committee decided to highlight case studies on the new Diversity Resource page and is finalizing the page content and layout
 1. The committee began discussions on updating its name to "Diversity, Equity and Inclusion committee" to reflect a wider scope of work

- iii. The committee began discussions on the merits of a diversity survey
 - iv. The committee held a deep-dive discussion on diversity residencies in libraries
 - c. Committee on Research & Professional Development, Chair Roger Smith
 - i. The total amount of money available for represented librarians in 2017/2018 was \$24,300. The total amount of money available for non-represented librarians was \$8,100. For the fall call for grant requests, the committee was able to fund all approved requests, including 1 research grant, 1 mini grant and 15 presentation grants.
 - ii. For the winter/spring call for grants, the committee received 1 mini-grant proposal and 18 presentation grant requests. We chose to fund the 18 presentation grants in full.
 - iii. For 2017/2018, the total funds awarded to represented librarians was \$23,289.82; the total funds awarded to non-represented librarians was \$1,697.74. This leaves a balance of \$1,010.18 for represented librarians and \$6402.26 for non-represented librarians.
 - iv. As part of the group's evaluation of process this year, it was determined that it would be highly beneficial to produce a standardized template or web form for proposals. This would clarify issues such as whether to provide links to conference agendas vs. email approval, etc. The group will draft a template after awards for the Spring Call are concluded.
- 3. Nominations Committee Report – Past President Dana Peterman
 - a. Floor call for nominees for Vice President/President-Elect and Secretary
 - b. 2 nominees for Secretary, none for VP. There were no nominees from the floor.
- 4. LAUC Representative Reports
 - a. Systemwide Library and Scholarly Information Advisory Committee/SLASIAC, Jennifer Chan
 - i. CDL Director, Gunter Waibel: Flat library budget has essentially resulted in an annual \$500,000 gap in funding that has been bridged in the previous academic years by CDL. UCOP will not be entertaining requests for more FTE. Discussions on how CA AB97 costs will be shared in UCOP are ongoing. FY 2017-18 is the fifth year of this gap period, effectively resulting in a total shortfall over the past five years at a cost of \$1.2M that CDL has had to bridge. Cuts forthcoming.
 - ii. OA Policy Support: Waugh: encourage education of faculty and graduate students on open access and policies.
 - iii. Draft decision memo to Napolitano regarding funding model. Released January 8, 2018. Copy available.
 - iv. CDL Director, Gunter Waibel:
 - v. UCOLASC: Rich Schneider on OA 2020 and CoUL authorization of working group to author a "Roadmap to Open Access" document. "Roadmap to OA" document has been released and approved by CoUL under the title, "Pathways to Open Access." Document authors: Rachael Samberg, UCB (Chair); Michael Wolfe, UCD; Kerry Scott, UCSC; Anneliese Taylor, UCSF; Donald Barclay, UCM; Martha Hruska, UCSD; Jennifer Chan, UCLA; Ivy Anderson, CDL.
 - vi. The next scheduled meeting of SLASIAC is May 30, 2018
 - b. Shared Libraries Facilities Board/SLFB, David Schmitt
 - i. Approval of a new allocation request process for the individual campuses. In summary, this process includes asking each campus on a yearly basis what their allocation need is in sending content to the RLFs. Once these are submitted, the SLFB will review and assign an allocation limit by need. This differs from the historic method of assigning an equal allocation limit to each campus each year. This plan went into effect in early 2018, with an initial call for deposit need for 2018/2019. These submissions are due soon, and we'll see how successful this new process is.
 - ii. Approval of a new IMS (Inventory Management System) across the two RLFs. This system will work in tandem with the ILS in use at UCB and UCLA. An IMS is being purchased and implemented for a variety of reasons:
 - 1. It will be necessary as we open the new NRLF

2. It will allow for load balancing and shifting of collections between the NRLF and SRLF, supporting the policy of “one RLF, two locations”
 3. It will help with the integration of the new systemwide ILS in the future
 4. It will allow the SRLF to become more dense, creating growth space
 5. The proposal was approved, and the project timeline shows the system up and running by February 2019.
- iii. Erik Mitchell, head of NRLF, will be leaving to become the UL at UCSD. Jo Anne Newyear Ramirez will be taking his place in this role. Erik will continue as the project co-lead in the planning of the new NRLF until construction begins.
- c. Shared Content Leadership Group/SCLG, Becky Imamoto
 - i. Three teams appointed to work on specific projects:
 1. Database Review & Consolidation Task Force (Chair: Becky Imamoto)
 - a. Charge: Assess Tier One databases and provide recommendations for cancellations or substitutions of existing subscribe databases.
 2. Systemwide eBooks Strategies Team (Chair: Kerry Scott)
 - a. Took the existing JSTOR DDA Task Force and turned it into a standing committee.
 - b. New charge: Pilot and assess consortial eBook licensing models. Make recommendations about currently licensed eBook packages, Evidence-Based Acquisitions (EBA), and/or Demand Driven Acquisition (DDA)
 3. Offsetting Planning and Implementation Task Force (Chair: Ivy Anderson)
 - a. Work with and advise CDL, SCLG, and CoUL on the development and implementation of potential Open Access Offsetting pilot agreements with publishers with whom UC has a systemwide or shared license.
 - ii. Other SCLG-appointed Teams that exist already
 1. [UC Micro Collections Review Task Force](#). [Work completed]
 2. [STAR Team](#)
 - iii. FTE Cost Share Model.
 1. This has taken up a great deal of SCLG’s time. After some back and forth with CoUL, it has been decided that the FTE cost share model will be applied to all resources except:
 - a. Vendor Tiered agreements.
 - b. Resources with fewer than 10 participants or 9 without UCSF.
 - c. T&F front file. [Will need to be rethought as part of the 2019 journal re-negotiations.]
 2. Implementation will be phased, beginning FY 2018-2019.
 - a. Year 1: Convert Annual Renewals and Multi-Year Renewals.
 - b. Year 2: Convert Multi-Renewals.
 - c. Year 3: Convert Multi-Renewals.
 3. CDL has created an FTE Cost Share Calculator to help with future projections. It will be posted on the CDL website and shared with Tier 2 sponsors.
 4. In conjunction with the FTE Cost Share Model there is recognition that Tier 1 spending is unsustainable. There is a three pronged approach to try to cap or reduce spending:
 - a. Database Review Team (mentioned above) – will recommend database cancellations
 - b. Ebooks Strategy Team (mentioned above) – will recommend changes to ebook packages/licenses/models to reduce cost
 - c. SCLG will review journal packages in hopes of reducing cost
 - d. Also in November 2017, a list of 37 Tier 1 resources with High CPU and declining usage was sent to the campus to vote Keep/Cancel. That information is being folded into other reviews.
 - iv. Worked on updating the Collection Visions Statement. It became the [SCLG Plan, 2017-2018](#).
 - v. Licensing Issues: Tier 1 Licensing/Negotiations have included these vendors/products:

1. U.S. Major Dailies from ProQuest
 2. Royal Society of Chemistry
 3. IEEE
 4. Karger
 5. Morgan and Claypool Collection 8
 6. Annual Reviews Complete Science & Economics Collection
 7. Springer Nature
- vi. Work with other groups
1. We receive regular reports from the Shared Print Strategy Team.
 2. Received the UC DDA JSTOR 1 Year Report from the previous JSTOR DDA Task Force.
 3. [UC Federal Documents Archive Project: Progress Update and Recommendations for Next Steps.](#)
- d. Direction and Oversight Committee/DOC, Joshua Hutchinson
- i. [Guidelines, templates and decision making rubrics](#) for the use of CKGs have been entirely updated or revised in 2017 and 2018
 - ii. Two DOC-sponsored webinars were held in 2017: SCLG and SPST in May and CKGs in October. Recordings and presentations for the second are available.
 - iii. A report on Communication and Collaboration Tools was published.
 - iv. UCLAS will soon have its own space on eScholarship in order to publish significant public UCLAS documents and white papers. This space will exist in addition to the UC Libraries website.
 - v. There has been significant discussion in DOC of the following subjects: UC-wide resource sharing initiatives; ILL courier performance issues; A CKG dedicated to Open Educational Resources (OERs); The [Federal Documents Archive](#) project (FedDocArc)
- e. University Committee on Library and Scholarly Communication/UCLOSAC, Carla Arbagey – focus on OA and cost of subscriptions. See President’s report below
- f. Ad Hoc Committee Reports
- i. UC Libraries Acronyms List Working Group: <https://tinyurl.com/yd2udpoc>
 - ii. LAUC Connect Launch Committee (Anna Sackman) – completed interest survey of members: members were interested in:
 1. Peers for discussions and idea sharing
 2. Research presentation and publication
 3. Connecting early career with veteran librarians
 4. Gathering for peer discussions
 5. Looking at what peer institutions are doing
5. President’s Report, Carla Arbagey
- a. LAUC: The Next 50 Years The year 2017 marked the 50th Anniversary of LAUC, and so our focus was on remembering LAUC’s history and the achievements of its members. This year, we look forward to the future of LAUC, and will focus on how our organization can continue to serve the University of California, our campus libraries, and our librarians. This theme has manifested in several activities, which I will outline below.
 - b. Advisory to Statewide Committees As LAUC President I attended the fall Council of University Librarians (CoUL) in-person meeting, and continue to attend meetings of the University Committee on Library and Scholarly Communication (UCOLASC). A major focus of these groups continues to be open access, and how the UC libraries can address the growing cost of journal subscriptions. Both CoUL and UCOLASC have developed action oriented plans, which were discussed during the February 2018 UCOLASC meeting.
 - c. LAUC Connect Program Jill Barr-Walker, LAUC-SF Chair for 2017/2018, proposed that LAUC create a system-wide program that would help librarians across campuses connect and communicate. This idea was developed into the LAUC Connect Program, which will pair librarians based on their need: to connect with a librarian doing similar work, to share research or project ideas, or to provide mentorship for early career or new-to-UC librarians. A working group to launch this program was formed in January.

The group has been working hard since then to survey the LAUC membership on their interest and to further iron out the program details. It is my hope that this program will help with retention of new librarians and invigorate veteran librarians. I look forward to seeing their work continue and to the launch of the LAUC Connect Program later this year.

- d. Review of “The Academic Librarian in the University of California,” Position Paper 5 Part of looking ahead to the future of LAUC is to update our position paper that describes the role of librarians at UC. The last revision to PP5 was in 1988, and as librarianship has changed rather drastically since then, the paper is in need of an update. The major work of our Spring Assembly will be to discuss topics that PP5 addresses: qualities of librarians, new roles and job titles, professional activities, support for the university’s mission, and the values of librarians. These discussions will form the basis of a revision of PP5.
 - e. Standing Committee Charges In addition to their regular charges, the standing committees are working on the following projects:
 - i. Research & Professional Development: review of the new PDF forms used for the grant process and development of a list of outside funding sources for research.
 - ii. Professional Governance: assist with revision of PO5 (see above); the committee developed the topics for discussion at the Assembly
 - iii. Diversity: continue to run the Meet our Members project, and consider whether to re-name the committee “Diversity, Equity, and Inclusion.”
6. New Business
- a. Proposed Resolution honoring the Secretary of The Board of Regents of the University of California In Its Sesquicentennial Year – sponsored by the Davis Division of LAUC - passed.

Business meeting adjourned at 11:00am

12:30-1:30 – Poster Sessions by Mohamed Hamed (Berkeley) and Lisa Vallen (Merced)

Mohamed Hamed: “Why Promote Foreign Travel Acquisition Trips?”

Lisa Vallen: “Preserving 100 Years of Agriculture History: The UC Cooperative Extension Archive

1:30-3:00 – Breakout Sessions on Position Paper 5 discussion groups: qualities of librarians, new roles and job titles, professional activities, support for the University’s mission, values of librarians.

3:15 Wrap-up – Reviews of working groups' notes and remarks. Feedback from the groups will be added to feedback from prior campus discussions of the topic.

Adjourned 3:34pm

Next Assembly: UC Riverside, 2019