

**Librarian Association of the University of California**

**Executive Board Conference Call**

**Thursday August 4, 2016 1-3pm**

**ZOOM: <https://zoom.us/j/3358687463>**

**Minutes**

**A. Roll Call (L. Spagnolo)**

President:	Diane Mizrachi
Vice-President/President-Elect:	Dana Peterman
Past Chair:	Matt Conner – not attending
Secretary:	Lisa Spagnolo
Parliamentarian:	Dean Rowan
SLASIAC representative:	Susan Koskinen – not attending
Web Manager:	Julie Lefevre – not attending
RLF representative:	Kristine Ferry – not attending
SCLG representative:	Becky Imamoto – not attending
DOC representative:	Catherine Nelson – not attending

**Committee chairs:**

Diversity	Lia Friedman
R&PD/Research & Professional Development	Dana Peterman
CPG/Committee on Professional Governance	Deanna Johnson – not attending

**Division chairs:**

LAUC-B:	I-Wei Wang
LAUC-D:	Cory Craig
LAUC-I:	Cynthia Johnson
LAUC-LA:	Lynda Tolly
LAUC-M:	Jerrold Shiroma
LAUC-R:	Carla Arbagey
LAUC-SD:	Cristela Garcia-Spitz for Heather Smedberg
LAUC-SF:	Sarah McClung
LAUC-SB:	Chrissy Rissmeyer
LAUC-SC:	Frank Gravier

Archives Task Force: Kate Tasker – not attending

Web Content Committee: Cody Hennesy – not attending

Journals/eVenue Task Force: Dave Schmitt – not attending

Position Paper Rewrites: Adam Siegel: – not attending

B. Announcements (D. Mizrachi)

C. Approval of minutes July 7, 2016 (L. Spagnolo)

Approved as written.

D. Review of action items from July, minutes (D. Mizrachi)

ACTION Items from July 7:

DANA to check with R&PD Committee members if able to manage locally-led sessions on their campuses on LAUC R&PD grants based on distributed slide deck or if recorded session needed. Recordings are being worked on today. Dana is recording in the PowerPoint document and the file is getting large. Dana may consult with Jerrold on file size management.

**ACTION:** Dana to contact Jerrold regarding improving file size for recording.

CHAIRS contact local R&PD/Research Committee equivalent chairs about preparing informational session within next 6-8 weeks. Will be combination of statewide presentation and local discussion. **DONE**

CHAIRS check local by-laws/standing rules for language about any secretary duties of maintaining membership/roster list against proposal by WCC for central roster maintenance.

**DONE**

Other actions: check july actions. Chrissy did her action item. I did mine, etc.

E. Systemwide Committee Reports:

**ACTION:** Committee chairs and representatives should submit annual reports by September 12.

1. Web Master (J. Lefevre) – Julie is unable to attend but updated Diane. Julie has been working on facilitating the implementation of the site updates by the Web Content Committee, including pursuing the purchase order for FivePaths to start work. Julie and WCC worked on the enhancement ideas and developed the infrastructure. FivePaths has started work on the site updates. For the transition, Julie has given Jerrold privileges for the site, and content changes have started going to Jerrold. Julie is working on updating website policy pages for the new news editor and social media roles (Cody Hennesy and Harrison Dekker, respectively). The new Meet the Members features have been uploaded to the site. It was noted that LAUC-LA representatives were working on getting a feature from a LAUC-LA member, and this will be incorporated in a future Meet the Members section.
2. Research and Professional Development (D. Peterman) – Dana is working on the end-of year report. There are some outstanding end-of-year reports to complete grants. The guidelines page is being edited to make it shorter and will be reviewed by the committee. Dana is working with Carla to give her access to Box and is coordinating the transition process for the 2016-17 year.

3. Diversity (L. Friedman)

The Committee has worked on preparing the new Meet the Members features, and is looking forward to the National Diversity in Libraries Conference next week (<http://ndlc.info/>). Corliss Lee (LAUC-B) will be the new chair next year.

4. Committee on Professional Governance (D. Johnson) – via Diane. No report.

F. Advisory Groups

1. SLASIAC (S. Koskinen) – Diane shared updates that SLASIAC has not met since the last in-person meeting on May 3<sup>rd</sup>. The SLASIAC roster has been finalized. The final Pay-It-Forward report was sent to numerous lists via Diane ([http://icis.ucdavis.edu/?page\\_id=713](http://icis.ucdavis.edu/?page_id=713)).

**ACTION:** DANA will send it to LAUC list in case anyone did not see.

2. Shared Library Facilities Group (Kristine Ferry) – via Diane. No report.

3. Shared Content Leadership Group (DM for Becky Imamoto)

Diane reported that Becky submitted notes from two July meetings on the 8<sup>th</sup> and the 22<sup>nd</sup>. Highlights include reviewing the work plan, adding web archiving to the collection development area of focus. The Cambridge two print copy policy will be added to the Collection Assessment area of focus in 18/19. RLF directors will periodically provide information about the RLFs and their assessments. Ivy gave a report on the Pay-It-Forward project. SCLG will continue to discuss APCs vs. subscriptions. CDL also reported that changes have been made to the journal weighted algorithm after working with faculty and statistics experts. Webinars will be held about the changes.

From the July 22 meeting, subjects included mass digitization and a Google scanning update. A licensing update covered American Chemical Society; Taylor & Francis Journals; Cambridge University Press eBooks; and Nature in various stages of review. CDL submitted a new proposal to revamp the title transfer process, and SCLG accepted it. A survey for Springer negotiations will be sent to each campus to vote on new products due August 26<sup>th</sup>. A DOC update included a status report on the new Shared Print Team charge. Emily Stambaugh will be invited to the August SCLG meeting to discuss HathiTrust and Shared Print. DOC will be following up with the bib groups that have not formed a CKG.

4. DOC (Catherine Nelson) No report.

H. Ongoing Business

1. Updates from WCC (DM for Cody)

WCC has started clean-up for the final report. Cody asked to share the LAUC LinkedIn group and the LAUClibrarians Twitter handle. You are encouraged to join or follow as appropriate.

<https://www.linkedin.com/groups/7057206> <https://twitter.com/LAUClibrarians>

**ACTION:** Chairs are encouraged to invite their members to join as well.

2. Archives Implementation Task Force (DM for Kate Tasker):

Kate has been working with the LAUC web manager to determine a point of access for the LAUC archives pages, and to create a process that allows for digital objects within the collecting scope as new formats emerge. The LAUC archives guidelines page is being revised for LAUC website to address digital files. A transfer plan and record transmittal form will be included. This is being coordinated with the Web Content Committee.

3. E-Venue Task Force (DM for Dave Schmitt): DM did not get an update for this group, but they have been working this summer.

4. Position Paper updates (DM for Adam Siegel):

Drafts are being finalized for the two position papers. At least one round of revisions should be submitted before the end of next week for the Executive Board's review. Dean indicated that it would be fine if feedback were gathered from the outgoing board, and then discussed at the transition meeting before handing the rest of the process over to Dana. Diane indicated that changes would have to be approved by the membership, so this would continue into the 2016-17 LAUC year. Campuses would then discuss with voting happening at the Spring Assembly. Depending on timing, Division Chairs could share with their local Executive Boards, but it is not necessary as more input would be gathered later in the process. Following similar process to last time. Campuses can discuss and then vote at spring assembly

5. APM360-4 wording follow-up. Diane reports there is no news as of August 4<sup>th</sup>.

6. Budget updates

A one-time payment of approximately \$5,000 was approved for FivePaths for development work on the LAUC webpage.

There was a question whether LAUC should consider getting its own Zoom account. A systemwide account may be in the works. Dana indicated that Irvine has an account, or the next group could coordinate with Angela for use of the UCLA account. Diane talked to UCOP about the outcome of using Zoom this year with respect to savings from not using ReadyTalk.

7. Transition meeting: Monday, August 22, 10-3 pm UCI.

Dana asked to confirm whether any outgoing chairs were planning on attending. Sixteen people are confirmed per the Doodle poll. I-Wei will be joining by phone. Carla and Jerrold will be there in their new capacities. Chrissy will be attending from LAUC-SB. As a reminder, travel reimbursements should go through one's local business office, indicating that it is for

LAUC business. Diane Mizrachi will approve the payment, but local campuses process the reimbursement and then the recharge to UCLA for Diane's LAUC budgets.

Lisa is preparing new documents for the roster and the census to pass on to incoming Secretary Angela Horne.

**ACTION:** Division Chairs to work with incoming chairs in preparing to submit census numbers by September 1.

Dana indicated that the meeting will be held on the 5<sup>th</sup> floor of Langson Library at the UC Irvine campus.

**ACTION:** Dana/Diane to distribute agenda and information to the attendees of the transition meeting.

#### I. Round Robin of Divisions

**Berkeley (I. Wang):** Following the retirement of the art history librarian, the position is being filled on an interim basis internally. Amidst the strategic planning process it is unknown whether or when there will be a recruitment for a permanent position.

**Davis (C. Craig):** There has been one additional librarian recruitment, Christine Cheng, Special Collections Instruction Librarian. The library is about to implement a new LMS, Alma, with Primo as the discovery layer; the go-live date is August 18. Interviews have completed for the Scholarly Communications Officer, a non-librarian position. A new library diversity fellowship program has been initiated with one candidate being considered. The eligibility for this fellowship extends to someone currently attending library school or recently graduated. The fellow will be a LAUC-D member and an assistant librarian.

**Irvine (C. Johnson):** There are two new hires: Nicole Helregel, Research Librarian for Science Teaching and Learning; and Hector Perez, Research Librarian for Health Sciences. Interviews continue for Outreach and Public Services for Special Collections, as well as the Catalog and Metadata Librarian.

**Los Angeles (L. Tolly):** There is on-going work from the strategic planning process. Implementation teams are formed to move strategic goals and action items forward. One of the final LAUC business items for the year is formalizing procedures for on-boarding new LAUC members, developed by an ad hoc committee. An off-boarding process is also being considered, as suggested by one of the retiring librarians. We also want to include a list of emeriti librarians on the LAUC-LA website. There are three recruitments in early stages, one for the Director of the UCLA Libraries Social Science Data Archive, following Libbie Stephenson's retirement. Other recruitments are in various stages. There are two new LAUC-LA members, both in affiliated libraries: Xaviera Flores, Archivist/Librarian at UCLA Chicano Studies Research Center, and Philip Palmer, Head of Research Services at Clark Library. The Research & Professional Development workshop was held as well, with about a dozen attendees, which is a good turnout for summer.

**Merced (J. Shiroma):** No report.

**Riverside (C. Arbagey):** There have been a few new hires: Janet Reyes as Geospatial Information Librarian; Dani Cook as Director of Teaching and Learning; and Cherry Williams as Director of Distinctive Collections. There should be an announcement soon for the Business Librarian position. With new faculty hires as well, there is a need for more space on campus; the multimedia library is coming back into Rivera Library after being in a separate building. Print reference is being downsized and converted to online titles. There will be a recruitment soon for a Data Management Librarian.

**San Diego (C. Garcia-Spitz):** There have been interviews for the GIS Librarian position, and there should be an announcement soon for that hire.

**San Francisco (S. McClung):** The recruitment for a Data Services and Assessment Librarian has been completed, with an announcement coming soon. The search for a new University Librarian is continuing, working with the same company that Berkeley used for their UL search. A recruitment for a temporary digital archivist position will be starting soon, and it will be in the librarian series.

**Santa Barbara (C. Rissmeyer):** Chrissy: There have been two successful recruitments: Chelsea H[name?] as temporary Reference and Instruction Librarian; and Ryan Lynch, the Latin American/Iberian Studies Librarian. The interviews have completed for the Special Research Collections Cataloger/Metadata Librarian and Assessment Coordinator positions. Angela Boyd will be leaving the library later in August; she has been an active LAUC-SB member and will be missed.

**Santa Cruz (F. Gravier):** The User Services and Resource Sharing department head position held by Sarah Troy changed from an academic/librarian appointment to a staff appointment, so she is no longer a LAUC member. She was incoming CAPA chair, so LAUC-SC is making plans to fill that role, probably a special election once the term starts.

J. Adjournment

Diane expressed her thanks to all the participants for their work this year.

Motion to Adjourn: Lia Friedman

Seconded: I-Wei Wang

Adjourned at 1:52pm

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**Appendix A: Shared Content Leadership Group Meeting notes from Representative Becky Imamoto for meetings on July 8<sup>th</sup> and July 22<sup>nd</sup>, 2016**

[SCLG \[Shared Content Leadership Group\] Meeting](#)

July 8, 2016

1. Announcements

- a. UCB: Jo Anne Newyear-Ramirez will assume position of AUL for Scholarly Resources in August. Jean will continue working with SCLG through the transition.
  - b. CDL: Mat Willmott has assumed the position of CDL Open Access Collection Strategist with responsibility to coordinate activities of the license group and manage information and data. Mat will join the STAR Team.
  - c. The STAR Team will assess Reveal Digital's business plan model
2. Workplan Review
- a. Web Archiving to be added to the Collection Development Area of Focus
  - b. Will add the Cambridge two print copy policy (signed as part the Cambridge ebook package) to the Collection Assessment Area of Focus in 18/19.
  - c. Ask the RLF directors to periodically provide info about the RLFs and their assessments
  - d. Scheduled the discussion for the Collection Vision in September
3. Pay-It-Forward Update
- a. Ivy gave an overview of the study / report.
  - b. We are waiting for the PIF partners to discuss how and where to distribute and publicize the report.
  - c. SCLG will hold a future discussion about libraries funding APCs vs. the subscription side. A subgroup should be created to look into this further. Ivy will draft a charge.
4. Journal Weighted Algorithm Assessment Report
- a. CDL has made some changes to the journal algorithm after working with faculty and statistics experts.
  - b. CDL will be providing webinars so all interested UC librarians can hear more about the changes and be given the opportunity to ask questions.

### SCLG [Shared Content Leadership Group] Meeting

July 22, 2016

5. Housekeeping
- a. Discussed MacKenzie Smith email sent to SCLG about the CoUL's Plans & Priorities document and how SCLG fits in.
    - i. We will share with CoUL the example of the HathiTrust Work Group – this is a group that SCLG has interest in and overlap with. We'd like to ensure communication / feedback opportunities.
  - b. Jim will represent the UCs at the Charleston Conference YBP Meeting.
  - c. Cost Models Framework. We are asking JSC to revise cost share models. The new models should be limited to 3-4, transparent and easily understood, with cafeteria style options to meet emerging needs.
6. Mass digitization / Google scanning update
- a. All info is subject to our nondisclosure agreement and is therefore not being shared.
  - b. However fun fact: UC has been working with Google since 2006. 4 million books scanned. 7 campuses and the RLFs have contributed.
7. Licensing Update.
- a. **American Chemical Society, 2016 – 2020.** The license is complete.
  - b. **Taylor & Francis Journals, 2016 – 2018.** Vendor is reviewing draft license. Access is active. Catalog records started going out to the campuses on 7/11.
  - c. **Cambridge University Press eBooks.** Vendor is reviewing 2<sup>nd</sup> draft license. Access is active. Catalog records started going out to the campuses on 7/11.

- d. **Nature.** Cataloging of new titles has been completed. There are still some challenges with format that are being discussed.
8. Revamping the Title Transfer Process
  - a. CDL submitted a new proposal which SCLG accepted.
9. Springer negotiations
  - a. A survey will be sent to each campus to vote on new Springer products Due date August 26<sup>th</sup>.
10. DOC Update
  - a. We should hear soon from CoUL about the new Shared Print Team charge.
  - b. Will invite Emily Stambaugh to August SCLG meeting to discuss HathiTrust and Shared Print.
  - c. There will be follow up with the bib groups that have not formed a CKG.