

LAUC Committee on Diversity
Librarians Association of the University of California

TO: Gerardo Colmenar, Chair, Committee on Diversity
FR: Lucia Diamond, LAUC President
RE: 2009/10 Charge, LAUC Committee on Diversity

I am pleased to appoint you 2009/10 Chair of the LAUC Committee on Diversity for a term beginning October 1, 2009 and ending September 30, 2010.

Administrative Structure

LAUC Committees fall under the purview of the LAUC Executive Board. The LAUC President sets priorities for Committee work through the Committee's Charge. The primary duty of each LAUC Committee is to fulfill the Charge. The Committee may communicate any issues of concern to the President at any time throughout the year.

Committee Background and Significance

Since its inception, the LAUC Committee on Diversity has focused on highlighting, celebrating, and expanding diversity within the UC libraries. It continues to have an important role in defining and describing the benefits of a diverse community of librarians and helping the UC libraries and LAUC work towards achieving this.

General Charge

For 2009/2010, the Committee is charged with fulfilling its standing Charge as stated in Article VIII, Section 1.e.3 of the LAUC Bylaws (as approved by UCOP March 23, 2009):

- a. Advise the President and the Executive Board, and serve as a resource for other committees and LAUC divisions on issues and initiatives concerning diversity, recruitment, and retention in University libraries.

- b. Consider and develop recommendations and implementation strategies on matters and initiatives of diversity, recruitment, and retention in University libraries.
- c. Address other subjects at the request of the President on matters and initiatives of diversity, recruitment, and retention in University libraries.

Specific Charges for 2009-2010

Please address the following related tasks as well:

1.

Explore “The Future for UC Librarians: redefining our role for the 21st Century and Beyond”. Use the December 3, 2009 LAUC Assembly as a forum to engage the membership and gather opinions, ideas, concerns, etc. about the future for academic librarianship at the University of California. Provide an outline to the Executive Board of your plan on how your committee will engage and document the information gathered from the Assembly delegates and other LAUC members. The information collected and submitted to the Board does not have to take the form of a formal report unless one is specifically requested. The Committee is encouraged to utilize other forms of communication such as wikis or blogs to compile individual and divisional input.

Timeline

Provide Assembly Plan to Executive Board by November 3, 2009.

Provide preliminary status report to the President by May 3, 2010.

Provide a Final Report to the President by September 13, 2010.

If the Committee wishes to engage the 2010/11 Assembly in discussion regarding these charges, relevant information should be provided as part of the Report. The Report will be presented at a LAUC Assembly in the 2010/11 year.

Reporting Guidelines

A preliminary status report to the President on the Committee’s progress is due by May 3, 2010. The Committee will also need to submit a final report by September 13, 2010 and be prepared to present it to the Assembly in 2010/11. Reports should be submitted using the following format:

SUBJECT LINE: [Committee Name] Report

BODY OF MESSAGE:

TO: LAUC President

FR: [Committee Name]

RE: [Year (e.g., 2005/2006)] [Report Name (e.g., Final Report)]

Committee Charge:

Summary of Action Items:

Body of Report with Discussion and Recommendations [formatted as motions, in keeping with Sturgis]

Names of Committee Members

Attachments (if any)

Committee Work and Meetings

Committee business should be conducted via conference call(s), or through the use of other technologies, such as email or chat.

Committee Expenses

I will send you a document on LAUC reimbursement procedures. Different Divisions may handle transactions differently and Committee members should check with their local accounting officers to find out how their Division handles charges to the LAUC account.

Thank you for your service to the LAUC membership. We all very much appreciate your efforts on our behalf. Please feel free to contact me if you have questions or concerns about the Charge.

Committee on Professional Governance Roster